

# AGENDA

## CITY OF BESSEMER DOWNTOWN DEVELOPMENT AUTHORITY

Regular meeting of the City of Bessemer Downtown Development Authority to be held in the DDA office, City Hall, on Thursday, April 12th, 2018, at 12:00 p.m.

### CALL TO ORDER

**BOARD MEMBERS:** Zak, Osier, Kikkebusch, Whitburn, Durkee, Leskoviansky, Youngberg, Hamilton, Fillipini

### ROLL CALL

### APPROVAL OF MINUTES:

### BUSINESS ITEMS:

- 1) **Financials**
- 2) **Request from Bridget for Pop-Up Shop Funding**
- 3)

Item	Description	Responsible Individual	Action Steps
Pop-up shops	Provide minimal initial funding to start up businesses in our downtown	Charly Loper	
Signs for trails	Add wayfinding for motorized and non motorized trails	Steve Hamilton and Charly Loper	Meet up to discuss locations
Economic Impact study	Look into creating an impact study	Steve Hamilton	
Banners	Order new banners for before and after summer	Charly Loper	Bring design ideas to DDA
Trees	Ethnic Common's Trees aren't looking healthy	Charly Loper	Going out for bids
Lights in Ethnic Commons	Determine if we should replace next spring with LED		
Welcome Signs	Update on Progress, request for banners		

- 4) **First Impressions**
- 5) **Letter to Businesses**
- 6) **Public comment**
- 7) **Other business**

**ADJOURN**

**Next Meeting: Thursday, May 10<sup>th</sup>, 2018**

**Homework: Check out Christmas Tree and its electrical box and brainstorm businesses that you think would do well in the community.**

**A regular meeting of the Downtown Development Authority for the City of Bessemer  
was held in the DDA meeting room on  
Monday March 12, 2018 at 5:30**

Present: Osier, Zak, Durkee, Whitburn, Kikkebusch, Leskoviansky

Absent: Hamilton, Youngberg

A quorum was present

Kikkebusch made the motion to approve the minutes from February's meeting. Osier seconded. The vote was unanimously in favor.

1)

Item	Description	Responsible Individual	Action Steps
Pop-up shops	Provide minimal initial funding to start up businesses in our downtown	Charly Loper	
Economic Impact study	Look into creating an impact study	Steve Hamilton	
Banners	Order new banners for before and after summer	Branding Committee	Bring design ideas to DDA
Trees	Ethnic Common's Trees aren't looking healthy	Charly Loper	Discussed bringing in Birch trees that require spraying
Lights in Ethnic Commons	Provide lights on gazebos	Dan Whitburn	Look into LED in the spring
Welcome signs	Look into costs for sign and not base	Charly Loper	

- 2) The Authority discussed taking over the cost of the meter for the Christmas tree. The discussion was tabled pending snow melt.
- 3) Kikkebusch made a motion to change our meetings to the 2<sup>nd</sup> Thursday of the month at noon. Leskoviansky seconded the motion and it passed unanimously.

Whitburn made the motion to adjourn the meeting. Osier seconded it and it passed unanimously.

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
Unclassified		
248-000-001.00	Cash Checking	4,120.42
248-000-002.00	Cash Savings	60,309.62
248-000-002.02	Cash Money Market	21,893.87
	Unclassified	<u>86,323.91</u>
	<b>Total Assets</b>	<b><u>86,323.91</u></b>
*** Liabilities ***		
Unclassified		
248-000-202.00	Accounts Payable	2,102.57
	Unclassified	<u>2,102.57</u>
	<b>Total Liabilities</b>	<b><u>2,102.57</u></b>
*** Fund Balance ***		
Unclassified		
248-000-390.00	Fund Balance	50,002.70
	Unclassified	<u>50,002.70</u>
	<b>Total Fund Balance</b>	<b><u>50,002.70</u></b>
Beginning Fund Balance		
	Net of Revenues VS Expenditures	50,002.70
	Ending Fund Balance	34,218.64
	<b>Total Liabilities And Fund Balance</b>	<b>84,221.34</b>
		<b>86,323.91</b>

PERIOD ENDING 03/31/2018

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 03/31/2018	AVAILABLE		% BDTG USED
		2017-18 AMENDED BUDGET	MONTH 03/31/2018 INCREASE (DECREASE)		NORMAL (ABNORMAL)	BALANCE (ABNORMAL)	
Fund 248 - Downtown Development Authority							
Revenues							
Dept 000 - General	Current Tax Revenue	46,000.00	0.00	48,978.33	(2,978.33)	106.47	
248-000-402.00	Interest Income	25.00	0.00	42.78	(17.78)	171.12	
248-000-664.00	Reimbursements	0.00	157.00	157.00	(157.00)	100.00	
	Total Dept 000 - General	46,025.00	157.00	49,178.11	(3,153.11)	106.85	
TOTAL REVENUES							
		46,025.00	157.00	49,178.11	(3,153.11)	106.85	
Expenditures							
Dept 101 - City Council/Administration	Printing & Publishing	0.00	0.00	120.00	(120.00)	100.00	
248-101-900.00							
	Total Dept 101 - City Council/Administration	0.00	0.00	120.00	(120.00)	100.00	
Dept 728 - Projects and activities							
248-728-702.00	Salaries	3,000.00	0.00	0.00	3,000.00	0.00	
248-728-715.00	Social Security	230.00	0.00	0.00	230.00	0.00	
248-728-881.00	Flower/Beautification Projects	42,795.00	157.00	1,182.03	41,612.97	2.76	
248-728-883.00	POP-UP SHOP START-UP EXPENSES	0.00	0.00	157.44	(157.44)	100.00	
248-728-940.00	POP-UP SHOP RENT	0.00	1,650.00	13,350.00	(13,350.00)	100.00	
248-728-963.00	Miscellaneous	0.00	0.00	150.00	(150.00)	100.00	
	Total Dept 728 - Projects and activities	46,025.00	1,807.00	14,839.47	31,185.53	32.24	
TOTAL EXPENDITURES							
		46,025.00	1,807.00	14,959.47	31,065.53	32.50	
Fund 248 - Downtown Development Authority:							
TOTAL REVENUES		46,025.00	157.00	49,178.11	(3,153.11)	106.85	
TOTAL EXPENDITURES		46,025.00	1,807.00	14,959.47	31,065.53	32.50	
NET OF REVENUES & EXPENDITURES		0.00	(1,650.00)	34,218.64	(34,218.64)	100.00	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 Downtown Development Authority							
Expenditures							
Department 728 Projects and activities							
Unclassified							
03/01/2018			<b>248-728-881.00 Flower/Beautification Projects</b>		BEG. BALANCE		1,025.03
03/08/2018							
03/08/2018	CD	CHK	JACQUART FABRIC PRODUCTS, INC.	32406	157.00		1,182.03
				Total for Mar	157.00		
03/31/2018			248-728-881.00		END BALANCE	0.00	1,182.03
03/01/2018			<b>248-728-883.00 POP-UP SHOP START-UP EXPENSES</b>		BEG. BALANCE		157.44
03/31/2018			248-728-883.00		END BALANCE	0.00	157.44
03/01/2018			<b>248-728-940.00 POP-UP SHOP RENT</b>		BEG. BALANCE		11,700.00
03/14/2018	AP	INV	HECKMAN, ROBERT	265052	350.00		12,050.00
			POP-UP SHOP RENT				
03/14/2018	AP	INV	HIGH RIVER/JOY SMITH	15492	350.00		12,400.00
			RENT POP UP SHOP				
03/15/2018	AP	INV	ADVOCATE COUNSELING	195551,2&3	750.00		13,150.00
			POP UP SHOP RENT - THREE MONTHS				
03/26/2018	AP	INV	FLUFF & GO	032218	200.00		13,350.00
			MARCHE POP UP SHOP REIMB				
				Total for Mar	1,650.00		
03/31/2018			248-728-940.00		END BALANCE	0.00	13,350.00
03/01/2018			<b>248-728-963.00 Miscellaneous</b>		BEG. BALANCE		150.00
03/31/2018			248-728-963.00		END BALANCE	0.00	150.00
UNCLASSIFIED: Unclassified					1,807.00		14,839.47
TOTAL FOR DEPARTMENT 728 Projects and activities					1,807.00	0.00	
TOTAL Expenditures					1,807.00		14,839.47
TOTAL FOR FUND 248 Downtown Development Authority					1,807.00		14,839.47
GRAND TOTALS:					1,807.00		14,839.47

Pop-Up Information						
Business Name	Owner Name	Opening Date	Spent dollars	Committed dollars		
Trout Lily	Amy Anderson	July 1st	\$ 1,500.00	\$ 3,500.00		
Fluff and Go	Lori Laplant	May 1st	\$ 3,296.00	\$ 3,500.00		
Advocate Counseling	Harry Swanson	July 1st	\$ 2,250.00	\$ 3,500.00		
High River Wood Products	Joy Smith	August 1st	\$ 1,400.00	\$ 2,600.00		
906 Web Studios	Dustin Fillipini	July 1st	\$ 1,500.00	\$ 2,000.00		
Southern Comfort Smokehouse	James Belk	TBD	\$ 1,000.00	\$ 3,500.00		
Bessemer Bath Shoppe	April and Robert Heckman	October 31st	\$ 1,907.44	\$ 2,600.00		
Total			\$ 12,853.44	\$ 21,200.00		



**The  
Yellow J  
Umbrella**  
**Upscale Thrift & Vintage**

April 9, 2018

To whom it may concern:

As requested here is a business overview of the Upscale Thrift and Vintage shop that I, Bridget O'Sullivan and my Husband, Danny will be opening in May at 308 S Sophie Street. The rental agreement will state that the monthly rent is \$400 due to Sarah Pope each 15<sup>th</sup> day of the month and is inclusive of utilities. We will be signing that yearly lease on April 15<sup>th</sup>.

Our vision is to provide a place wherein locals and visitors will be able to find nicer, higher-end vintage and antique items. We will also be accepting a limited number of items on consignment. I have spoken to multiple residents in Bessemer who do not have the ability to properly market their crafts or art and we would like to offer our space as a way to do so. We will also be utilizing the opposite side of the building as a space for local musicians, artists, or teachers to ply their talents in the form of art shows, open-mic nights, concerts, or drama or art classes. It's vital to Danny and me that our business be formed and fostered in Bessemer as this is where we live and we love this town and wish to see it grow and become a destination.

I owned and operated the Blue Cat Antiques in Canadian, Texas for eleven years and have degree-equitable credits in business management. Additionally, I have over twenty years of experience in business and human relations management.

My husband owned and operated Goody Two Shoes in Ironwood for six years, as well as close to twenty-five years in retail management. He is a certified personal property appraiser as well as a licensed and bonded Auctioneer. Jointly we have owned O'Sullivan Auctions in Bessemer for 8 years. A small portion of our monthly income will be donated to The Bessemer Arts Council.

Thank you for your time and consideration.

Danny and Bridget O'Sullivan  
218-760-8167  
204 N Sophie  
Bessemer, MI



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**Subject:** 28" x 66" banners  
**From:** "Starr Higgins" <shiggins@jacquarts.com>  
**Date:** Thu, Nov 16, 2017 9:26 am  
**To:** <charly.loper@bessemermi.org>

Charly,

The price for the 40 28" x 66" banners would be \$87.00 each. We do not have the pole or hardware.

Thank you,

**Starr Higgins**  
Retail Store Manager  
Jacquart Fabric Products  
*Home of Stormy Kromer*  
906-932-7804 x110 Direct  
800-455-2253  
906-932-1579 Fax

[www.jacquarts.com](http://www.jacquarts.com)  
[www.stormykromer.com](http://www.stormykromer.com)



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Solutions for Business**



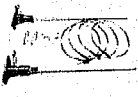
Quotation PR226110-7  
January 10, 2017

Kathy Whitburn  
Strategic Marketing Consultant + Sales  
[kwhitburn@americanbus.com](mailto:kwhitburn@americanbus.com)  
D 906.663.2117 C 414.840.0117

To: Charly Loper, City Manager  
City of Bessemer

Ref: Outdoor Banners/Brackets  
FOB: UPS Ground-Best Way

Thank you for the opportunity to provide this quotation.  
We appreciate your considering American Solutions for Business as your business partner.  
Please contact us should you have any questions regarding this information.

  	<p><b>28"x66" Full Color 4/4 13oz scrib vinyl with grommets and full pockets/stitched. Single Pole. Multiple artwork versions allowed in total quantity run. Digital Print-Exceptional Color with 3 year Outdoor Lifespan</b></p>	<p><b>30" Pole Bracket Hardware rust-free cast aluminum with fiberglass arms. The fiberglass arms flex in strong wind transferring some of the wind load off the banner.</b></p>
<p><b>Quantity</b></p>	<p><b>Price Per Each-Lot</b></p>	<p><b>Price Per Each-Lot</b></p>
<p>39 or less</p>	<p>\$56.45 ea</p>	<p>\$57.00 ea</p>
<p>40-119</p>	<p>\$47.25 ea</p>	<p>\$57.00 ea</p>
<p>120</p>	<p>\$43.60 ea</p>	<p>\$57.00 ea</p>
<p><b>Artwork Creative Fees</b></p>	<p>*</p>	<p>*</p>

Comments/Additional Information: Allow approximately 4-7 production/business days. Timelines vary based on production schedule and confirmed upon order placement.

\*Artwork Creative Fees Available @ \$150 per hour billable in ¼ hr increments.

Comments/Additional Information: Customer to supply electronic output ready files for all artwork.  
All quantities ordered are subject to industry standard over/under runs of +/- 10% and billable.  
Prices quoted do not include shipping and any applicable sales taxes.

# Foley's Tree Service, LLC



N11541 Roberts Road  
Tomahawk, WI 54487

Tomahawk Office: 715.453.2407  
Minocqua Office: 715.358.2406  
Fax: 715.453.8109  
Foleystreeservice@gmail.com  
www.foleystreeservice.com

## WORK PROPOSAL

Performed according to ANSI A300 industry standards for tree care, unless noted otherwise.

City of Bessemer 20180327

Tuesday, March 27, 2018

Contact: City of Bessemer  
Billing Address: 411 S Sophie St  
Billing City/St/Zip: Bessemer, MI 49911  
Phone: 906-663-4311

Contact: City of Bessemer  
Jobsite: 411 S Sophie St  
City, State & Zip: Bessemer, MI 49911  
Email: charly.loper@bessemermi.org

Tree Species	Objectives and Specifications (see back for definitions, terms and conditions)	Amount
Trees	<p><b>Scope Of Work</b></p> <p>Replacement of all declining trees located in park along E Mary St except to leave Sugar Maple located closest to S Sophie St.</p> <p><b>**Trees being chosen for replacement consist of**</b></p> <p>(4) 15 gallon Parkland Pillar Birch - 6 feet wide by up to 40 feet tall. They would be located within E Mary St boulevard and have intermediate resistance to borers.</p> <p><b>**I would recommend annual treatment for tree survival and have listed the price for this service below**</b></p> <p>(3) 2 1/2" Valley Forge American Elm - 60 to 70 feet wide by 60 to 70 feet tall. These trees would be spaced out within the park.</p> <p>(2) 15 gallon Brandy Wine Maple - 12 to 15 feet wide by 25 feet tall. We would place these at each end of the park.</p> <p>(1) 2 1/2" Swamp White Oak - 40 to 50 feet wide by 50 to 60 feet tall. This tree would be located within the park.</p> <p>(1) 15 gallon Showy Mountain Ash - 20 to 25 feet wide by 20 to 25 feet tall. We will place this tree within the park and it will produce white blossoms in May, followed by red clusters of fruit.</p> <p>(1) 25 gallon Gladiator Crab - 9 feet wide by 20 feet tall. Will be located within the park and has high disease resistance. Tree will produce bright pink flowers and small purple fruit.</p> <p>Removal of current trees would cost \$350. Planting of 12 trees described above would cost \$6,500. <b>**Trees will be planted with tree gator watering system to secure a 2 year guarantee**</b></p> <p>The total price for all tree work to performed is listed at the right.</p>	\$6,850.00
Birch	<p><b>Treatments</b></p> <p>Annual treatment of Birch trees within E Mary St Boulevard to defend against Bronze Birch Borer and Birch Leafminer.</p>	\$300.00



**Subtotal:** \$7,150.00  
**Tax:** \$0.00  
**Down Payment:** \$3,575.00  
**Total:** \$7,150.00

2% Fee:

ISA Certified Arborist #WI-0979A:

Today's Date: 03/27/2018

*This proposal is valid for one year.*

Job is approximately *mid to late May* from date of acceptance/signature and down payment.

Signature indicates understanding and acceptance of the terms and conditions of this Proposal, including those set forth on the back side hereof. The sole means of accepting this Proposal shall be by returning a copy signed by an authorized agent of Buyer with a downpayment of 50%

Customer Signature and Date:

## TERMS AND CONDITIONS OF PROPOSAL

**TERMS** – The terms and conditions set forth herein contain the entire agreement between Foley's Tree Service, LLC ("Foley's") and Buyer with respect to the subject matter hereof and supersede all prior, contemporaneous or collateral representations, agreements, understandings, inducements or conditions, express or implied, oral or written, relating hereto, except as contained in this proposal. Acceptance of this order by Foley's shall be deemed to constitute an agreement on the Buyer's part to the conditions hereof and supersedes all previous agreements.

**TERMS OF PAYMENT** – Unless otherwise provided in this Proposal, payment of fifty percent (50%) of the purchase price is due upon the signing of this Proposal. Payment of the remaining purchase price is due upon completion of the work specified in the Proposal.

**INTEREST** – Interest will be added to all overdue or otherwise delinquent accounts at the rate of 1.5% per month (15% per annum) or the maximum legal interest allowable if less. In addition, Buyer agrees to pay Foley's reasonable attorney and/or collection fees and expenses, as permitted by law. If legal or collection action is necessary to enforce the terms of this Proposal, including but not limited to collecting payments, whether or not a lawsuit is filed. THERE WILL BE A \$50.00 CHARGE ON ALL RETURNED CHECKS.

**ALTERATIONS OR ADDITIONAL WORK** – Any alteration, deviation, or additional work not specified within the Proposal will become an extra charge over and above the Proposal. Buyer agrees to bear any reasonable additional costs arising out of or resulting from any alteration, deviation or additional requests made by Buyer under the terms and conditions of this Proposal.

**INSURANCE** – Foley's warrants that it is insured for liability resulting from injury to person(s) or property and that all employees are covered by Worker's Compensation as required by law. Certificates of coverage are available upon request.

**CANCELATION OF ORDER** – Orders acknowledged by Foley's become binding contracts pursuant to the terms and conditions of this Proposal. Costs incurred as a result of cancellation of any acknowledged order make Buyer subject to charges for any and all costs incurred by Foley's processing the order to the date of completion.

**COMPLETION DATES** – Completion dates acknowledged by Foley's are estimates of the date on which the work will be completed and are not binding on Petersen Tree Service, a Division of Foley's Tree Service, LLC.

**DELAYS** – Foley's will not be responsible for delays due to shortages of material, fire, theft, vandalism, weather conditions, vendor or supplier performance, failure of suppliers to satisfactorily meet scheduled deliveries or any other acts or circumstances beyond its control. Buyer shall pay Foley's for all expenses incurred by Foley's which arise out of delays, including delays caused by the Buyer. Present scheduled dates are good faith estimates and are not contractual nor are they intended to imply that time is of the essence.

**INDEMNIFICATION** – Buyer warrants that all trees listed are located on Buyer's property, and if not, that Buyer has received full permission from the owner to allow Foley's to perform the specific work. Should any tree be mistakenly identified as to ownership, Buyer agrees that Foley's will not be held liable for any damages or costs incurred from the result. Buyer agrees to defend and hold Foley's harmless against any and all liability, demands, claims, suits, losses, damages, causes of action, fines or judgments including costs, attorneys', experts' and witnesses' fees, and expenses incident to the same, for injuries to persons or property arising out of or in connection with Buyer misidentifying the ownership of any trees.

**SAFETY** – Foley's warrants that all arboricultural operations will follow the latest version of the ANSI Z133.1 industry safety standards. Buyer agrees to not enter the work area during arboriculture operations, unless authorized by the crew leader on-site.

**CLEAN UP** – Clean-up shall include removing wood, brush, chips, and clippings and raking the entire area affected by the specified work, unless noted otherwise in the Proposal.

**LAWN REPAIR** – Foley's will attempt to minimize all disturbances to Buyer's lawn. Lawn repairs are not included in the project price, unless noted otherwise in the Proposal.

**STUMP REMOVAL** – Unless otherwise provided in this Proposal, stump removal is not included in the project price, grindings from stump removal are not hauled, and surface and subsurface roots beyond the stump are not removed.

**CONCEALED CONTINGENCIES** – Any additional work or equipment required to complete the work caused by Buyer's failure to make known or caused by previously unknown foreign material in the trunk, the branches, or any other condition not apparent in estimating the work specified, shall be paid for by Buyer on a time and material basis at Foley's standard rates. Foley's is not responsible for damages to underground sprinklers, drain lines, septic systems, invisible fences, gas lines, or underground cables, unless the systems are adequately and accurately mapped by Buyer and a copy is presented to Foley's before or at the time the work is performed.

**WARRANTY** – Except that all material is guaranteed to be as specified and all work will be performed in a workmanlike manner, no other warranty (whether express, implied, or statutory) is made by Peterson Tree Service, a Division of Foley's Tree Service, LLC. **THE EXPRESS WARRANTY STATED ABOVE IS IN PLACE OF ALL OTHER WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ALL OTHER SUCH WARRANTIES OR GUARANTIES ARE HEREBY BISCLAIMED BY PETERSEN TREE SERVICE, A DIVISION OF FOLEYS TREE SERVICE, LLC.**

**LIMITATIONS AND REMEDIES** – THE SOLE AND EXCLUSIVE REMEDY OF THE BUYER UNDER THIS CONTRACT IS THE REFUND OF THE AMOUNT OF MONEY PAID FOR SERVICES FOR ANY DEFECTS CAUSED BY FOLEY'S AT THEIR SOLE DISCRETION, FOR THE PERIOD OF NINETY DAYS FROM THE DATE OF THE FINAL INVOICE, PROVIDED BUYER SHALL NOTIFY FOLEY'S IN WRITING OF SUCH DEFECT WITHIN SEVEN (7) DAYS OF DISCOVERY OF SUCH DEFECT. SUCH WRITING SHALL BE MAILED TO FOLEY'S AT N11541 ROBERTS RD. TOMAHAWK, WISCONSIN 54487. IN THE ABSENCE OF SUCH TIMELY NOTICE, THE BUYER SHALL BE BARRED FROM THE REMEDIES AS ALLOWED HEREIN, THE REMEDIES HEREIN PROVIDED BUYER AS TO REFUNDING SHALL BY BUYERS SOLE AND EXCLUSIVE REMEDY UNDER THIS CONTRACT. UNDER NO CIRCUMSTANCES SHALL FOLEY'S BE LIABLE FOR LIQUIDATED, SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER. NO ACTION FOR THE ENFORCEMENT OF THE REMEDIES SET FORTH HEREIN SHALL BE COMMENCED MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION ACCRUED FOR THE ENFORCEMENT OF SUCH REMEDIES.

**CHOICE OF LAW FORUM** – Any action arising out of or related to the transactions identified by his proposal shall be governed by and construed in accordance with the laws of the state of Wisconsin, without regard to conflict of law's provisions wherever contained. As permitted, the parties agree that any litigation shall be conducted exclusively in the Lincoln County Circuit Court located in Merrill, Wisconsin, without a jury, and the parties hereby consent to such jurisdiction and waive any personal jurisdiction or venue objections (including forum non-conveniens) to such forum.

**SEVERABILITY** – If any section (or part of a section) hereof is found to be unenforceable in each additional proceeding, then the remainder shall continue in full force and effect as if the unenforceable section (or part thereof) did not exist.

**CONSTRUCTION LIEN RIGHTS** – As required by the Wisconsin Construction Lien Law, Foley's hereby notifies Buyer that persons or companies furnishing labor or materials for the construction on Buyer's land may have lien rights on that land and on the buildings on that land if they are not paid for such labor and materials. Those entitled lien rights, in addition to the under-signed seller are those who contract directly with the Buyer, or those who give the Buyer notice within 60 days after they first furnish labor or materials for the construction. Accordingly, Buyer probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Foley's agrees to cooperate with Buyer and his lender, if any, to see that all potential lien claimants resulting from work proposed hereunder are duly paid.

**ANSI A300 TREE CARE STANDARD DEFINITIONS** – The following definitions apply to specifications contained in this Proposal:

- a) "Clean" shall mean selective pruning to remove one or more of the following part: dead, diseased, and/or broken branches, one-inch diameter or greater, throughout the entire crown, unless otherwise provided in this proposal.
- b) "Crown" shall mean the leaves and branches of a tree measured from the lowest branch on the trunk to the top of the tree.
- c) "Leader" shall mean the dominant or co-dominant upright stem.
- d) "Raise" shall mean selective pruning to provide vertical clearance.
- e) "Reduce" shall mean selective pruning to decrease height and/or spread by removing specified branches.
- f) "Restore" shall mean selective pruning to improve the structure, form, and appearance of trees that have been severely headed, vandalized, or damaged.
- g) "Thin" shall mean selective pruning to reduce density of live branches, usually by removing entire branches.
- h) "Vista Pruning" shall mean selective pruning to allow a specific view, usually by creating view windows through the trees crown.

**PAYMENTS PROCESSED WITH CREDIT CARDS WILL INCUR A 2% ADDITIONAL CHARGE**



MSU EXTENSION

## What is the impression of your community for first-time visitors?



Develop a better understanding through **FIT!**

The **First Impressions: Tourism Assessment (FIT)**, offered by Michigan State University (MSU) Extension, assesses your community's strengths and weaknesses through the eyes of first-time visitors. Using a comprehensive community evaluation tool and fresh sets of eyes, MSU Extension educators, also known as FIT assessors, visit your community unannounced to identify opportunities that you may not realize exist.

FIT's success relies heavily on committed community leadership teams (CLT) assembled by applicant communities from the beginning of the program to the end. Once accepted into FIT, the CLT receives orientation to the program and information to ensure active participation, commits to the FIT process as a team and is then positioned to take action based on the final FIT results. MSUE conducts follow-up later to gauge community action and impacts

*Through the Western Upper Peninsula Regional Prosperity Initiative (RPI), the Western Upper Peninsula Planning and Development Region (WUPPDR) is providing partial cost subsidies for two communities in the region to receive FIT evaluations in 2018.*

**Eligible applicants are limited to:** cities and villages within Baraga, Gogebic, Houghton, Iron, Keweenaw, and Ontonagon counties.

Applicants should begin to form the highly engaged community leadership team *during the application process* to demonstrate the community is invested in this initiative.

### Need to Know:

- MSU Extension's cost for a FIT evaluation, payable by WUPPDR, is **\$4,000**. Each successful applicant must pay a cost share of **\$2,000** to WUPPDR *prior to* initiation of the FIT process.
- Following MSU Extension's FIT report to the CLT, successful applicants will be eligible to receive a **\$2,000** implementation grant (no match required) from WUPPDR to address FIT suggestions. **This means that essentially your FIT evaluation cost share will be repaid!**

Attached are the application and a brochure with additional details. Applications will be accepted and reviewed by the MSU Extension tourism workgroup.

**Applications are due by May 14, 2018 at noon.**

Please direct questions about the program and WUPPDR's role to:  
Jerry Wuorenmaa, Executive Director, at (906) 482-7205 ext. 319 or [jwuorenmaa@wuppdr.org](mailto:jwuorenmaa@wuppdr.org).