

**A regular meeting of the Downtown Development Authority for the City of Bessemer
was held in the DDA meeting room on
Thursday, May 10th, 2018 at 12:00**

Present: Osier, Whitburn, Leskoviansky, Filippini

Absent: Hamilton, Youngberg, Zak, Durkee

A quorum was present

Osier made the motion to approve the minutes from April's meeting. Leskoviansky seconded. The vote was unanimously in favor.

- 1) Osier made a motion to approve the finances. Leskoviansk seconded it and it was unanimously approved.
- 2) Leskoviansk made a motion to reimburse Stephan and Sarah Pope up to \$523, Bessemer Small Engine up to \$2,504, and Peter Tacconelli up to \$3,500 on their façade improvements. Filippini seconded it and Leskoviansk, Filippini, Whitburn, and Osier all voted in favor. None were opposed. The board tabled Whitburn's request until we would have a full quorum with him abstaining.

Item	Description	Responsible Individual	Action Steps
Pop-up shops	Provide minimal initial funding to start up businesses in our downtown	Charly Loper	
Signs for trails	Add wayfinding for motorized and non motorized trails	Steve Hamilton and Charly Loper	Meet up to discuss locations
Economic Impact study	Look into creating an impact study	Steve Hamilton	
Banners	Ordered new banners for before and after summer	Charly Loper	
Trees	Ethnic Common's Trees aren't looking healthy	Charly Loper	
Lights in Ethnic Commons	Determine if we should replace next spring with LED		
Welcome Signs	Update on Progress, request for banners		
Façade Funding	Discuss Applying for state funds	Charly Loper	Determine if can apply for state funds

- 3) Osier made a motion to allow staff Loper to apply for a marketing grant up to \$2,000 with a matching component of \$500 from the DDA for a professional photographer and some printed pieces.
- 4) Whitburn made a motion to transfer the Christmas lights from the general fund to the DDA fund. Osier seconded it and the vote was unanimous.

- 5) The board discussed potential businesses.
- 6) There was no public comment

Osier made the motion to adjourn the meeting. Filippini seconded it and it passed unanimously. The meeting adjourned at 12:36