

AGENDA

REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,
ON MONDAY, JULY 2, 2018 AT 6:00 P.M.

CALL TO ORDER

COUNCIL MEMBERS: Zak, Kryshak, Nelson, Coleman, Archie

PLEDGE OF ALLEGIANCE – ROLL CALL

AGENDA APPROVAL

PRESENTATION – Tracie Wittla

PUBLIC COMMENT ON AGENDA ITEMS

CONSENT AGENDA

- 1) Approval of Minutes – Regular Meeting of June 18, 2018
- 2) Minutes – Library Board – April 18, 2018

CLAIMS

- 1) General Fund
- 2) Major Street Fund
- 3) Local Street Fund
- 4) Water Utility Fund
- 5) Sewer Utility Fund

DOCUMENTS AND CORRESPONDENCE

OLD BUSINESS

- 1) Lots 71, 72 and 73
- 2) Medical Marijuana as a Home Occupation

NEW BUSINESS

- 1) Thank You to City Employees
- 2) Housing Commission Appointments

REPORTS

- 1) City Manager Report
- 2) DPW Report

PUBLIC COMMENT

ADJOURN

NOTE: All matters listed under the heading **CONSENT AGENDA** are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the **CONSENT AGENDA** and considered separately under **NEW BUSINESS**.

Tracie Wittla

Tracie Wittla has requested a few minutes to speak about running for Gogebic County Probate Judge position. We haven't typically been approached by such topics but Adam Zak and I discussed it and agreed to allow her to speak for a short amount of time and if this becomes time burdensome we will look at addressing such topics in the future.

Lots 71, 72, and 73

We received a written offer from Cheryl Newhouse for \$2,425, our asking price, for lots 71,72, and 73. Let me know if you are interested in accepting this offer.

**A REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
WAS HELD IN THE CITY HALL COUNCIL CHAMBERS
ON MONDAY JUNE 18, 2018 AT 6:00 P.M.**

Mayor Zak called the meeting to order.

ROLL CALL: Present – Archie, Zak, Nelson, Coleman, Kryshak.

THESE MEMBERS CONSTITUTE A QUORUM.

AGENDA It was moved by Nelson, supported by Coleman and **CARRIED** to approve the agenda with the following additions:

1. Add to Claims – Dan Whitburn for \$3,500 and Gogebic County for ambulance services for \$5,950.
2. Add to New Business - #12 Library Contract; #13 Property and Liability Insurance quotes, #14 Ambulance Services Contract.

**PUBLIC COMMENT ON
AGENDA ITEMS**

None.

CONSENT AGENDA

It was moved by Nelson and supported by Kryshak that the consent agenda listed below be approved and correspondence be received and placed on file.

1. Approval of Minutes – Regular meeting of June 4, 2018
2. Minutes – Downtown Development Authority – May 10, 2018
3. Minutes – Planning Commission – June 5, 2018

A roll call vote was then taken – AYES – Nelson, Zak, Coleman, Archie, Kryshak. NAYS – None. ABSENT – None. **MOTION CARRIED.**

CLAIMS

The following claims were presented for consideration and payment:

GENERAL FUND

44 NORTH	\$ 281.16
AMERIPRIDE	68.08
BAKER & TAYLOR BOOKS	515.83
C&M OIL COMPANY	98.34
CENTER POINT LARGE PRINT	166.84
CITY OF BESSEMER WATER UTILITY	355.93
DEMCO	114.30
G T C AUTO PARTS	417.11
GOGEBIC CO EQUALIZATOIN DEPT.	460.00
HD FACILITIES	87.10
IRONWOOD DAILY GLOBE	484.00
JOHN HELLMAN & SONS	540.00
O'DEA NORDEEN BURINK & PRICE	1,529.50
PNC BANK	-34.07
PUMMILL/PROMARK	175.95
QUILL CORPORATION	253.18
SAMS SALVAGE	31.15
STEIGERS HOME CENTER	352.51

	SUPERIOR EQUIPMENT & SUPPLY	140.52
	SUPERIORLAND LIBRARY COOPERATIVE	985.30
	THE COMPUTER DOCTORS	201.50
	U.P. OFFICE EQUIPMENT SYSTEMS	74.16
	ZARNOTH BRUSH WORKS, INC.	66.50
	TOTAL GENERAL FUND	\$ 7,364.89
MAJOR STREET FUND		
	CITY OF BESSEMER GENERAL FUND	\$ 15,876.17
	PNC BANK	189.99
	TOTAL MAJOR STREET	\$ 16,066.16
LOCAL STREET FUND		
	CITY OF BESSEMER GENERAL FUND	\$ 2,625.43
	PNC BANK	189.99
	TOTAL LOCAL STREET FUND	\$ 2,815.42
SEWER FUND		
	C2AE	\$ 1,549.62
	PNC BANK	189.99
	TOTAL SEWER UTILITY FUND	\$ 1,739.61
WATER UTILITY FUND		
	CITY OF BESSEMER GENERAL FUND	\$ 1,643.35
	IRONWOOD DAILY GLOBE	1,008.00
	LAKES DISTRIBUTING, INC.	29.98
	PNC BANK	402.93
	STEIGERS HOME CENTER	109.63
	TOTAL WATER UTILITY FUND	\$ 3,193.89
DDA FUND		
	SAARI, BRANDON	\$ 400.00
	AMERICAN SOLUTIONS FOR BUSINESS	2,158.58
	STEIGERS HOME CENTER	992.74
	TOTAL DDA FUND	\$ 3,551.32

It was moved by Nelson and supported by Kryshak that the claims, as presented, be approved for payment as funds become available.

A roll call vote was then taken: AYES – Archie, Kryshak, Coleman, Nelson, Zak. NAYS – None. **MOTION CARRIED.**

MARCH 31, 2018

It was moved by Kryshak, supported by Coleman and **CARRIED** to approve the March 31, 2018 financial statements and accompanying treasurer report and place on file.

**PUBLIC HEARING FOR
SPECIAL USE PERMITS**

It was moved by Kryshak, supported by Archie and **CARRIED** to approve having only one special hearing for special use permits at the Planning Commission level provided that the comments received are recorded and a written synopsis of the meeting is provided to the Council.

LOTS ON ELI AVE.

It was moved by Kryshak, supported by Coleman and **CARRIED** to advertise two lots on Eli Avenue as available for sale.

LOTS 71, 72 & 73

It was moved by Coleman, supported by Kryshak and **CARRIED** to advertise lots 71, 72 & 73 as available for sale at a total sales price of \$2,425. The lots are located near the corner of Massie and Third Ave.

**PROPOSAL #1 CHARTER AMENDMENT –
RESIDENCY REQUIREMENT**

It was moved by Nelson and supported by Archie to adopt a resolution to institute a charter amendment that changes the residency requirement for a person seeking election to the City Council from two (2) years to one (1) year prior to the date of the election.

A roll call vote was then taken: AYES – Archie, Zak, Kryshak, Nelson, Coleman. NAYS – None. **MOTION CARRIED.**

**PROPOSAL #2 CHARTER AMENDMENT –
PROPERTY SALES**

It was moved by Archie and supported by Kryshak to adopt a resolution to institute a charter amendment to update the per capita dollar amount that limits the amount of City property we can sell from \$2 per capital to \$50 per capita.

A roll call vote was then taken: AYES – Zak, Coleman, Nelson, Archie, Kryshak. NAYS – None. **MOTION CARRIED.**

**CHARTER AMENDMENT –
COUNCIL WAGES**

It was moved by Coleman, supported by Kryshak and **CARRIED** to forgo any changes to the Council wages and proceed with adopting an emergency meeting ordinance.

ZONING ORDINANCE CHANGE

It was moved by Kryshak and supported by Coleman to declare this meeting as the 2nd reading of proposed Ordinance No. 365 – Zoning Ordinance Change, adopt Ordinance No. 365 and authorize publication of said ordinance.

A roll call vote was then taken: AYES – Nelson, Coleman, Kryshak, Zak, Archie. NAYS – None. **MOTION CARRIED.**

**MEDICAL MARIJUANA AS A
HOME OCCUPATION**

It was moved by Kryshak and supported by Coleman to recognize this meeting as the first reading of Ordinance No. 367, Medical Marijuana as a

Home Occupation and schedule the second reading and public hearing for the 2nd meeting in July.

A roll call vote was then taken: AYES – Zak, Kryshak, Coleman. NAYS – Archie, Nelson. **MOTION CARRIED.**

**FORMAL RECOGNITION OF THE BESSEMER SPEEDBOYS TRACK TEAM
AND GOGEBIC MINERS CROSS COUNTRY TEAM**

It was moved by Coleman, supported by Archie and **CARRIED** to formally recognize the Bessemer Speedboys Track and Field team and the Gogebic Miner Cross Country team for winning the U.P. finals in their respective divisions, during the past school year.

**SET CONDEMNATION HEARING FOR
1713 & 1715 WOOLSEY STREET**

It was moved by Coleman, supported by Archie and **CARRIED** to set a condemnation hearing for 1713 and 1715 Woolsey Street for Monday August 20, 2018 at the regular Council meeting.

**USDA PAYMENT
REQUEST #14**

It was moved by Nelson and supported by Kryshak to approve pay request number 14 for the USDA Water and Sewer project and authorize the appropriate signatures.

A roll call vote was then taken: AYES – Nelson, Coleman, Kryshak, Zak, Archie. NAYS – None. **MOTION CARRIED.**

**CHANGE ORDER – MINE STREET
RESTORATION**

It was moved by Kryshak and supported by Coleman to approve change order #7 to allow for additional restoration work on Mine Street.

A roll call vote was then taken: AYES – Archie, Zak, Kryshak, Nelson, Coleman. NAYS – None. **MOTION CARRIED.**

**PROPERTY TAX EXEMPTION
APPLICATION FORM**

It was moved by Kryshak, supported by Archie and **CARRIED** to approve the form provided for property taxpayers who wish to apply for a poverty exemption from property taxes.

DELTA DENTAL CONTRACT

It was moved by Kryshak and supported by Archie to authorize execution of the contract renewal with Delta Dental and authorize signatures.

A roll call vote was then taken: AYES – Kryshak, Zak, Coleman, Archie, Nelson. NAYS – None. **MOTION CARRIED.**

**OJIBWAY CORRECTIONAL FACILITY
POTENTIAL CLOSURE**

It was moved by Kryshak, supported by Coleman and **CARRIED** to setup a temporary committee comprised of Zak, Coleman and City Manager Loper with Kryshak as the alternate for the purpose of coming up with ideas and recommendations on how to proceed to convince the State of Michigan to not close Ojibway Correctional Facility.

OJIBWAY CORRECCIONAL FACILITY

TEMPOPRARY COMMITTEE It was moved by Kryshak, supported by Archie and **CARRIED** to have the temporary committee on the Ojibway Correctional Facility schedule a work session and to have a petition table and some information ready for the 4th of July events.

UNION CONTRACT It was moved by Archie and supported by Coleman to approve a new contract with the union for 3.5 years and authorize the appropriate signatures.

A roll call vote was then taken: AYES – Zak, Coleman, Archie, Kryshak.
NAYS – None. ABSTAIN – Nelson. **MOTION CARRIED.**

DOGS IN BLUFF VALLEY PARK A brief discussion was held regarding the issue of dogs in bluff valley park. It was the consensus of the Council to give this issue back to the Parks and Recreation Committee with a few ideas for their consideration. **NO FORMAL ACTION WAS TAKEN.**

**RESOLUTION NO. 2017-11 – BUDGET AMENDMENT F/Y ENDING
JUNE 30, 2018**

It was moved by Kryshak and supported by Coleman to adopt Resolution No. 2017-11, June 30, 2018 budget amendment to incorporate the recommended amendments to the budget.

A roll call vote was then taken: AYES – Nelson, Coleman, Kryshak, Zak, Archie; NAYS – None. **MOTION CARRIED.**

RESOLUTION NO. 2017-11

Approval of June 2018 Budget Amendment

The City Council for the City of Bessemer, County of Gogebic, State of Michigan, met at a regular meeting in the Council Chambers, City Hall, City of Bessemer, Michigan on the 18th day of June 2018, at 6:00 p.m.

PRESENT:
ABSENT:

WHEREAS; following completion of the May 2018 City Financial Reports, the City Clerk/Treasurer went over the entire 2017-2018 City Budget and has prepared a Budget Amendment for the Council’s consideration, and

WHEREAS; the City Auditor will be furnished a copy of said Budget Amendments for his/her review.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the attached Budget Amendments and the City Clerk be instructed to have these amendments incorporated into the June 2018, City of Bessemer Financial Reports.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

James K. Trudgeon
City Clerk
City of Bessemer

I hereby certify the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Bessemer, County of Gogebic, State of Michigan, at a regular meeting held June 18, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

James K. Trudgeon
City Clerk

SCHEDULE JULY BOARD OF REVIEW

It was moved by Nelson, supported by Coleman and **CARRIED** to schedule the July Board of Review for errors and omission for July 16, 2018 at 5:45.

LIBRARY CONTRACT

It was moved by Kryshak, supported by Nelson and **CARRIED** to approve the one-year contract with The Charter Township of Ironwood for library services and authorize the appropriate signatures.

PROPERTY AND LIABILITY INSURANCE

It was moved by Kryshak and supported by Archie to accept a bid from Hannula Insurance in the amount of \$20,464 for property and general liability insurance for the 2018-19 fiscal year. Hannula's bid was about \$8,000 less than the MML.

A roll call vote was then taken: AYES – Kryshak, Zak, Coleman, Archie, Nelson. NAYS – None. **MOTION CARRIED.**

AMBULANCE CONTRACT

It was moved by Coleman and supported by Nelson to approve a contract with Gogebic County to help pay for ambulance services from June 1 to December 31, 2018 at a total cost of \$11,900.

A roll call vote was then taken: AYES – Nelson, Coleman, Kryshak, Zak, Archie. NAYS – None. **MOTION CARRIED.**

CITY MANAGER'S REPORT

It was moved by Nelson, supported by Archie and **CARRIED** to receive the City Managers report and the DPW report and place on file.

PUBLIC COMMENT

None

ADJOURN – 8:20 p.m.

It was moved by Nelson, supported by Kryshak and **CARRIED** to adjourn.

Adam Zak, Mayor

James K. Trudgeon, City Clerk

BESSEMER PUBLIC LIBRARY

The April 18, 2018, meeting of the Library Board was called to order at 6:10pm.

Members present: President Antonella Gheller
Cara Matrella
Donna Brown
Librarian Melissa Lupino
Bonnie Maki

Members Absent: Bella Contratto

The agenda for the April 18, 2018, meeting was accepted and placed on file.

M/SC: Maki/Brown the minutes of the March 28, 2018, meeting is approved as written. Unanimous.

The Librarian gave the following report:

CIRCULATION:	March 2018		REVENUES
Books	1197	Fines	\$162.91
Audiobooks	88		
PII/MeLCat Borrowed	112	TOTAL	\$162.91
PII/MeLCat Lent	110		
TOTAL BOOKS	1507		
Periodicals	278		
DVDs	247		
Overdrive Books	155		
TOTAL CIRCULATION	2187		
COMPUTER USERS	151		
New Library Cards	7		
Reference Questions	185		
Library Visitors	1008		
Class Visits	247		
Programs	36		

The following bills were presented to be paid:

\$760.58 – Baker and Taylor books
\$189.64 – Baker and Taylor audio
\$229.64 – Baker and Taylor DVD
\$144.12 – Center Point Large Print
\$14.00 – Spies Library (lost book)
\$247.94 – Periodical renewals
\$1065.96 – Hilton (PLA hotel)
\$40.00 – UPRLC (cooperative dues)
\$138.51 – Creative Product Source (library bags)
\$108.00 – Tri-State Business Systems (printer service agreement charge)

Total: \$2938.39

M/SC: Matrella/Maki the bills be approved as presented. Unanimous.

OLD BUSINESS:

NEW BUSINESS:

- a. Ironwood Township update – Librarian Lupino updated the board on the Township's possible plan to split library services between the Bessemer Library and the Ironwood Carnegie Library. Meetings between the libraries, the Township, and the City of Bessemer will be set to discuss the idea. No action was taken.

MEETING:

The next scheduled Library Board meeting will be held on Wednesday, May 16, 2018.

There was no Public Comment.

The meeting was adjourned at 7:10pm. M/SC Brown/Matrella

Submitted by

Melissa Lupino, Library Director