

# AGENDA

REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER  
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,  
ON MONDAY, FEBRUARY 4, 2019 AT 6:00 P.M.

## CALL TO ORDER

COUNCIL MEMBERS: Zak, Kryshak, Nelson, Coleman, Archie

## PLEDGE OF ALLEGIANCE – ROLL CALL

## AGENDA APPROVAL

## PUBLIC COMMENT ON AGENDA ITEMS

## CLAIMS

- 1) General Fund
- 2) Major Street Fund
- 3) Local Street Fund
- 4) Water Utility Fund
- 5) Sewer Utility Fund
- 6) DDA Fund

## DOCUMENTS AND CORRESPONDENCE

## OLD BUSINESS

- 1) 1807 Palms
- 2) Grant to Tear Down Houses
- 3) 2021 Project

## NEW BUSINESS

- 1) Land Division Application
- 2) Pop Up Shops
- 3) Fee Schedule

## REPORTS

- 1) City Manager Report
- 2) DPW Report 01/03-18/2019

## PUBLIC COMMENT

## ADJOURN

---

NOTE: All matters listed under the heading **CONSENT AGENDA** are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the **CONSENT AGENDA** and considered separately under **NEW BUSINESS**.

User: ANN

EXP CHECK RUN DATES 02/06/2019 - 02/06/2019

DB: Bessemer

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 906 WEB STUDIOS	231.00		
2. AmeriPride	73.51		
3. BAKER & TAYLOR BOOKS	686.06		
4. BAKER & TAYLOR ENTERTAINMENT	41.86		
5. BAUM HYDRAULICS CORP	50.33		
6. C2AE	6,276.00		
7. CENTER POINT LARGE PRINT	338.23		
8. CITY OF BESSEMER GENERAL FUND	20,415.26		
9. CORE & MAIN LP	1,476.95		
10. G T C AUTO PARTS INC	342.16		
11. HAUTALA DISTRIBUTING CO., INC.	27.00		
12. HD FACILITIES MAINTENANCE	156.87		
13. IRON COUNTY MINER	98.50		
14. IRONWOOD DAILY GLOBE	1,408.00		
15. MICH WISC SPRING & BRAKE INC	17.92		
16. MIDLAND SERVICES INC	620.44		
17. NORBS ELECTRIC	528.00		
18. O'DEA NORDEEN BURINK & PICKENS, PC	1,322.50		
19. PLATINUM DANCE STUDIO	250.00		
20. QUILL CORPORATION	393.50		
21. RUKKILA, NEGRO & ASSOC. , CPAS PC	6,990.00		
22. STEMPIHAR, INC.	4,662.49		
23. THE COMPUTER DOCTORS	134.00		
24. THE PIONEER WOMAN MAGAZINE	28.00		
25. TRI-STATE BUSINESS SYSTEMS	135.40		
26. U.P. OFFICE EQUIPMENT SYSTEMS	80.62		
27. WAKEFIELD NEWS/BESSEMER PICK & AXE	85.00		
28. WANINK'S SALES & SERVICE, INC	37.00		
29. WHITE WATER ASSOCIATES INC	34.00		
***TOTAL ALL CLAIMS***	46,940.60		

INVOICE REGISTER REPORT FOR CITY OF BESSEMER  
 EXP CHECK RUN DATES 02/06/2019 - 02/06/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	JrnLized
17030	MIDLAND SERVICES INC	01/09/2019	02/06/2019	418.78	418.78	Open	Y
17031	TRI-STATE BUSINESS SYSTEMS	01/04/2019	02/06/2019	5.80	5.80	Open	Y
17032	906 WEB STUDIOS	01/22/2019	02/06/2019	231.00	231.00	Open	Y
17033	CORE & MAIN LP	01/16/2019	02/06/2019	1,476.95	1,476.95	Open	Y
17034	MICH WISC SPRING & BRAKE INC	01/10/2019	02/06/2019	17.92	17.92	Open	Y
17035	O'DEA NORDEEN BURINK & PICKENS, P	01/10/2019	02/06/2019	1,322.50	1,322.50	Open	Y
17036	HD FACILITIES MAINTENANCE	01/08/2019	02/06/2019	156.87	156.87	Open	Y
17037	BAKER & TAYLOR BOOKS	12/27/2018	02/06/2019	58.05	58.05	Open	Y
17038	BAKER & TAYLOR BOOKS	12/27/2018	02/06/2019	41.57	41.57	Open	Y
17039	BAKER & TAYLOR BOOKS	12/17/2018	02/06/2019	10.79	10.79	Open	Y
17040	BAKER & TAYLOR BOOKS	12/14/2018	02/06/2019	43.34	43.34	Open	Y
17041	BAKER & TAYLOR BOOKS	12/09/2018	02/06/2019	81.64	81.64	Open	Y
17042	BAKER & TAYLOR BOOKS	01/03/2019	02/06/2019	23.74	23.74	Open	Y
17043	BAKER & TAYLOR BOOKS	01/03/2019	02/06/2019	259.97	259.97	Open	Y
17044	BAKER & TAYLOR BOOKS	01/04/2019	02/06/2019	92.40	92.40	Open	Y
17045	BAKER & TAYLOR BOOKS	01/04/2019	02/06/2019	9.59	9.59	Open	Y
17046	BAKER & TAYLOR BOOKS	01/03/2019	02/06/2019	21.79	21.79	Open	Y
17047	BAKER & TAYLOR BOOKS	01/04/2019	02/06/2019	43.18	43.18	Open	Y
17048	BAKER & TAYLOR ENTERTAINMENT	12/27/2018	02/06/2019	41.86	41.86	Open	Y
17049	TRI-STATE BUSINESS SYSTEMS	12/23/2018	02/06/2019	129.60	129.60	Open	Y
17050	C2AE	12/03/2018	02/06/2019	6,276.00	6,276.00	Open	Y
17051	CENTER POINT LARGE PRINT	12/03/2018	02/06/2019	146.07	146.07	Open	Y
17052	CENTER POINT LARGE PRINT	01/03/2019	02/06/2019	192.16	192.16	Open	Y
17053	QUILL CORPORATION	12/26/2018	02/06/2019	385.25	385.25	Open	Y
17054	QUILL CORPORATION	12/26/2018	02/06/2019	8.25	8.25	Open	Y
17055	THE PIONEER WOMAN MAGAZINE	01/07/2019	02/06/2019	28.00	28.00	Open	Y
17056	WANINK'S SALES & SERVICE, INC	01/02/2019	02/06/2019	37.00	37.00	Open	Y
17057	Ameripride	01/10/2019	02/06/2019	73.51	73.51	Open	Y
17058	CITY OF BESSEMER GENERAL FUND	01/03/2019	02/06/2019	20,415.26	20,415.26	Open	Y
17059	BAUM HYDRAULICS CORP	01/07/2019	02/06/2019	50.33	50.33	Open	Y
17060	HAUTALA DISTRIBUTING CO., INC.	01/11/2019	02/06/2019	27.00	27.00	Open	Y
17061	U.P. OFFICE EQUIPMENT SYSTEMS	01/03/2019	02/06/2019	80.62	80.62	Open	Y
17062	IRONWOOD DAILY GLOBE	12/31/2018	02/06/2019	1,408.00	1,408.00	Open	Y
17063	IRON COUNTY MINER	12/31/2018	02/06/2019	98.50	98.50	Open	Y
17064	PLATINUM DANCE STUDIO	02/01/2019	02/06/2019	250.00	250.00	Open	Y
17065	WHITE WATER ASSOCIATES INC	01/25/2019	02/06/2019	34.00	34.00	Open	Y
17066	RUKKILA, NEGRO & ASSOC. , CPAS PC	01/25/2019	02/06/2019	6,990.00	6,990.00	Open	Y
17067	MIDLAND SERVICES INC	01/21/2019	02/06/2019	201.66	201.66	Open	Y
17068	THE COMPUTER DOCTORS	01/01/2019	02/06/2019	134.00	134.00	Open	Y
17069	WAKEFIELD NEWS/BESSEMER PICK & AX	12/30/2018	02/06/2019	85.00	85.00	Open	Y
17070	G T C AUTO PARTS INC	12/04/2018	02/06/2019	38.26	38.26	Open	Y
17071	G T C AUTO PARTS INC	12/08/2018	02/06/2019	6.34	6.34	Open	Y
17072	G T C AUTO PARTS INC	12/08/2018	02/06/2019	47.90	47.90	Open	Y
17073	G T C AUTO PARTS INC	12/20/2018	02/06/2019	184.89	184.89	Open	Y
17074	G T C AUTO PARTS INC	12/27/2018	02/06/2019	31.83	31.83	Open	Y
17075	G T C AUTO PARTS INC	12/10/2019	02/06/2019	14.85	14.85	Open	Y
17076	G T C AUTO PARTS INC	12/21/2018	02/06/2019	21.97	21.97	Open	Y
17077	G T C AUTO PARTS INC	12/26/2019	02/06/2019	(20.92)	(20.92)	Open	Y
17078	G T C AUTO PARTS INC	12/26/2019	02/06/2019	17.04	17.04	Open	Y
17079*	STEMPIHAR, INC.	12/31/2018	02/06/2019	1,140.81	1,140.81	Open	Y
17080*	STEMPIHAR, INC.	01/24/2019	02/06/2019	3,521.68	3,521.68	Open	Y
17081	NORBS ELECTRIC	01/28/2019	02/06/2019	528.00	528.00	Open	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
# of Invoices:	51	# Due:	51	46,961.52	46,961.52		
# of Credit Memos:	1	# Due:	1	(20.92)	(20.92)		
Net of Invoices and Credit Memos:				46,940.60	46,940.60		
* 2 Net Invoices have Credits Totalling:				(484.04)			
---- TOTALS BY FUND ----							
101 - General Fund				17,560.54	17,560.54		
202 - Major Street Fund				10,658.13	10,658.13		
203 - Local Street Fund				9,568.82	9,568.82		
248 - Downtown Development Author				250.00	250.00		
590 - Sewer Fund				49.25	49.25		
591 - Water Fund				8,853.86	8,853.86		
---- TOTALS BY DEPT/ACTIVITY ----							
173 - General Administration				8,491.53	8,491.53		
223 - External Audit				6,990.00	6,990.00		
253 - City Treasurer				77.80	77.80		
265 - Buildings & Grounds				183.87	183.87		
266 - City Attorney				1,322.50	1,322.50		
336 - Fire Department				528.00	528.00		
442 - Snow & Ice				20,086.95	20,086.95		
446 - Highways & Streets				4,974.50	4,974.50		
570 - Production & Pumping				654.44	654.44		
573 - Distribution				1,665.26	1,665.26		
574 - Customer Accounting				98.50	98.50		
728 - Projects and activities				250.00	250.00		
790 - Library				1,617.25	1,617.25		

**1807 Palms:**

As we discussed at the last meeting, there is an interested buyer for 1807 Palms. The city recently got this house back in tax foreclosure. The house is in rough shape and currently not inhabitable. Our assessor, Melissa Prisbee, has assessed the land at \$1,080 and agrees that the house is essentially worthless. I asked Butch Saari, our building inspector to look it over, and he doesn't think it's worth saving because the foundation is shot. Please see attached report. If the city is interested in selling it, I strongly recommend that we put a requirement that the house needs to be made livable or torn down within 2 years. Our attorney said we can add strict language to get the house fixed up to the deed. Please let me know if you would like to put this up for sale.



Michigan

Bessemer

411 S. Sophie, Bessemer, MI 49911

- Clerk: (906)-667-0333
- Manager: (906)663-4311
- Fax: (906) 667-0467
- Michigan Relay TDD: 1-800-649-3777

**Adam Zak**  
**Mayor**

Bessemer City Council  
City Hall  
Bessemer, Michigan 49911

RE: 1807 Palms Road

Dear Council Members:

On Wednesday, January 23, 2019, I inspected a residential structure located at 1807 Palms Road in the City of Bessemer. The inside of the structure is almost completely gutted to the bare studs.

I found the following deficiencies:

- 1) The stone foundation is in very poor condition. (Numerous cracks and partial cave-ins.)
- 2) The windows are missing and cracked. (Open to the environment.)
- 3) The exterior sheathing is exposed to the weather. (No siding.)
- 4) The garage in the backyard is in very poor condition.

It is my recommendation that the structure be demolished. If anybody has any questions, please feel free to contact me at 906-364-1277.

Thank you,

Donald Saari  
Building Inspector

**Be Home**

An Equal Opportunity Employer and Provider

### **Grant to tear down houses**

The State of Michigan released one-time funds that a city our size is eligible for the demolition of buildings. We can apply for up to \$50,000 which essentially lets us remove one big building and one small building. The city needs to own the structures. Paul Luppino was kind enough to give me very rough idea of the cost of tearing some of our houses down and I'm hoping you can provide me with your priorities so I can apply for the funds. We will have to ask for about \$4,000 for lead and asbestos testing. That means we can choose to remove two of the following if we get the funding.

- 107 w Sellar, old brownstone house: \$35,000
- 508 S Moore (Johnson Building): \$30,000
- 506 S Mine, to the south of Iron Belle Trail: \$11,000 to \$15,000 (my estimate)
- 1807 Palms, house in Palms with potential buyer: \$11,000 to \$15,000 (my estimate)

As an update, the fire department is meeting Thursday to discuss the Johnson building.

### **2021 Project**

I don't have any updates on the 2021 project other than we are going to be having the kick-off meeting on February 5<sup>th</sup> with the engineers and the city and the kick-off meeting with MDOT on February 12<sup>th</sup>. Our attorney is working on the Right of Way mapping. We will be bringing the council a proposed detour route for US-2 at the next city council meeting.

### **Land Division Application**

The City of Bessemer needs to have a Land Division Application that complies with the Michigan Land Division Act. Melissa Prisbe, our assessor, and myself adapted this one from Wakefield Township. Melissa is trained in this and she says this application complies. She will do the land splits for \$30/ parcel which I included in the fee schedule update. If the council is satisfied with this application, please accept the application as Bessemer's official Land Division Application.

---

# CITY OF BESSEMER PARCEL DIVISION APPLICATION

Please answer all questions and include all attachments.

Approval of a division of land is required before it is sold, when a new parcel is less than 40 acres and not just a property line Adjustment (Sec 102e & f)

This form is designed to comply with /Sec. 108 and 109 of the Michigan Land Division Act (formerly the subdivision control act P.A. 288 of 1967 as amended Particularly by P.A. 591 of 1996 and PA 1997. MCL 560.101 et. seq.)

Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.

1. LOCATION of PARENT to be split: Address: \_\_\_\_\_

Road Name: \_\_\_\_\_

PARENT PARCEL IDENTIFICATION NUMBER:

\_\_\_\_\_

Parent parcel legal Description (DESCRIBE OR ATTACHED)

\_\_\_\_\_  
\_\_\_\_\_

2. PROPERTY OWNER INFORMATION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\_\_\_\_\_

3. PROPOSED DIVISION(S) TO INCLUDE THE FOLLOWING:

A. Number of new parcels: \_\_\_\_\_

B. Intended use: \_\_\_\_\_

C. Each parcel has a width of \_\_\_\_\_ (not less than required by ordinance)

D. Each parcel has an area of \_\_\_\_\_ (not less than required by ordinance)

E. The division of each parcel provides access as follows: (circle one)

i Each new division has frontage on an existing public road.



- ii New public road, proposed road name: \_\_\_\_\_
- iii A new private road, proposed road name: \_\_\_\_\_
  - F. Describe or attach a legal description of proposed new road, easement or shared driveway.

\_\_\_\_\_

\_\_\_\_\_

G. Describe or attach a legal description for each proposed new parcel.

\_\_\_\_\_

\_\_\_\_\_

4. FUTURE DIVISIONS being transferred from the parent to another parcel. Indicate number transferred \_\_\_\_\_  
(See section 109 (2) of the Stature. Make sure your deed includes both statements as required in 109 (3 & 4) of the Stature.)

\_\_\_\_\_

5. DEVELOPMENT SITE LIMITs (Circle each which represent a condition which exists on the parent parcel:

Waterfront property (river, lake, pond etc. ) Includes wetlands

Is within a flood plain

Includes a beach

Is on muck soils known to have severe limitations for on site sewage system

6. ATTACHMENTS- All of the attachments MUST be included. Letter each attachment as shown.

- A. A scale drawing for the proposed division(s) of the parent parcel showing:
  - 1 current boundaries (as March 31, 1997)
  - 2 all previous divisions made March 31, 1997 (indicate when made or none)
  - 3 the proposed divisions(s)
  - 4 dimensions of the proposed divisions,
  - 5 existing and proposed road/easement right-of way(s),
  - 6 easements for public utilities from each parcel that is a development site to existing public utility facilities,
  - 7 any existing improvements (buildings, wells, septic system, driveways, etc.)

- 8 Any of the features checked in questions number 5.
- B. Indication of approval, or permit form the appropriate county road commission, Michigan Department of Transportation or respective city/village street administrator, that a proposed easement provides vehicular access to an existing road or street meets applicable location standards.
- C. A copy of any reserved division rights (sec. 109 (2) of the act) in the parent parcel.
- D. A fee of the actual cost of processing the application will be charged. This fee will include the expense incurred if a private consultant is hired by the city. The private consultant shall not be the party submitting the application or hired by the applicant to complete the application.
7. IMPROVEMENTS — Describe any existing improvements (buildings, well septic, etc., which are on the parent parcel or indicate none.)

---

8. ACKNOWLEDGMENT-

The undersigned acknowledges that any approval of the within application is not a determination that the resulting parcels comply with other applicable ordinances, rules or regulations which may control the use or development of the parcels. It is also understood that ordinances, laws and regulations are subject to change and that any approval parcel division is subject to such changes that may occur before the recording of the division or the development of the parcels.

Property Owner's Signature \_\_\_\_\_

Date: \_\_\_\_\_

For office use only-Reviewer's actions: Total Fees \_\_\_\_\_ Check# \_\_\_\_\_

Signature: \_\_\_\_\_ Application Completed Date: \_\_\_\_ Date

Approval: \_\_\_\_\_

---

## PopUp Shops

It was requested that I list the PopUp Shops and how many are still open after the 6 months.

Business	Notes
Trout Lily	Building owner didn't pay taxes and she was kicked out. Moved to Wakefield
Fluff and Go	Still open. Started May of 2017
Advocate Counseling	Still open. Started July of 2017. Has expanded
High River Wood Products	Closed
906 Web Studios	Relocated. Still in Bessemer
Southern Comfort Smokehouse	Didn't open
Bessemer Bath Shoppe	Still open. Started October of 2017
Saari's Rustic Furniture	Still open. Started May 2018
Yellow Umbrella	Sold to Remember This Antiques
Into the Woods	Still open. Opened August 2018
Platinum Dance Studio	Still open. Opened July 2018. Has way more students than expected
Remember This Antiques	Started January 2018
Ken's Old Time Barber Shop	Opening soon!

As a note, the owners of 306 S Sophie, 202 S Sophie, the old General Insurance Building, and the old Gambles Store have all cited the PopUp Shop program as a reason why they purchased and either fixed up or are fixing up the building.

Of the businesses that got off the ground, we have only had one close. The average failure rate for new businesses is 30% within the first 2 years according to the SBA. I did pass on a councilor's request that the DDA pay every other month of rent and the DDA wasn't interested in changing the program because they view it as successful.

## Fee Schedule

I reviewed the current fee schedule and had Ann, our building inspector, and our cemetery sexton review it as well. I removed the Required Document Review because Ann nor I had any idea what it was. I also added the zoning fees into this document. Previously it has been separated.

The zoning fees look good. I estimated everyone's time for each variance or special use that I've seen and estimate that we covered our costs on all but one. The one that we didn't cover our costs was the Special Use by Gogebic Range Trail Authority to receive ATV designation on their Snowmobile trail through town. This ended up being an expensive endeavor because we had to mail letters to everyone within 300 feet of the trail and even just figuring out who was within 300 feet of the trail took forever. I'm not concerned about this though because it was for a good cause and we won't be getting too many trail Special Use requests (although we will be getting one for the next phase of the Iron Belle Trail soon)

Butch Saari and I didn't see a need to increase building inspector fees any further.

Dan Matonich, our cemetery sexton, went through the fees for the cemetery and recommends a few increases based on our real costs of having grave openings with staff and equipment. As a note, we haven't had to do a body transfer since Dan has been with the city but it could happen and this covers our expected costs. This cost increase will put us a little more expensive than Ironwood in a few categories but otherwise it's pretty close to Ironwood's fees.

CITY OF BESSEMER  
FEES AND UTILITY RATES

Adopted: May 2, 1994  
Revised: May 1, 1995  
Revised: May 16, 1996  
Revised: January 1, 1997  
Revised: July 1, 1998  
Revised: July 1, 2000  
Revised: July 1, 2003  
Revised: May 2, 2005  
Revised: March 1, 2006  
Revised: July 1, 2006  
Revised: July 1, 2008  
Revised: July 1, 2009  
Revised: August 1, 2009  
Revised: November 1, 2009  
Revised: July 1, 2012  
Revised: July 1, 2013  
Revised: July 1, 2014  
Revised: May 1, 2015  
Revised: July 1, 2015  
Revised: October 31st, 2017  
Revised: November 7<sup>th</sup>, 2017  
Revised: December 3<sup>rd</sup>, 2018  
Revised: February 19<sup>th</sup>, 2019

Formatted: Superscript

TABLE OF CONTENTS

SECTIONS		PAGES
<del>Section I</del>	<del>Required Document Review</del>	<del>1</del>
Section II	Building Permits – Fee Schedule	1
Section III	Water & Sewer Rates (Monthly & Bi-monthly)	3
<del>Section IV</del>	<del>Garbage Rates – Dumpsters</del>	<del>4</del>
Section <del>III</del> <sup>IV</sup>	Garbage Rates (Residential/Commercial)	4
Section <del>IV</del> <sup>V</sup>	Other Water & Sewer Fees	5
Section <del>VH</del>	Cemetery Charges	6
Section <del>VII</del>	City Hall Auditorium Rates	7
Section <del>IX</del> <sup>VII</sup>	Bluff Valley Park Rates	8
<del>Section VIII</del>	<del>Zoning Fees</del>	<del>9</del>
Section IX	Miscellaneous Fees	10

CITY FEES AND UTILITY RATES

~~Section I Required Document Review (By City Attorney or Adm.)  
(Effective July 1, 1994)~~

~~All required documents \$ 85.00~~

Section II Building Permits (Effective 10/31/17)

New Commercial Building Construction, for all buildings, up to  
1,800 sq.ft. for all usable space \$170.00

New Residential Building Construction, \$50.00 for the first \$20,000 and \$2.00 for every additional  
\$1,000

Pre-fab Home Construction including foundation \$125.00

Residential Garage Construction under 24 ft x 24ft \$75.00  
Residential Garage Construction over 24 ft x 24 ft \$125.00

Room Additions up to 200 sq. ft. \$ 60.00  
Room Additions up to 300 sq. ft. \$ 75.00  
Room Additions over 300 sq. ft. \$ 85.00

Sundry repairs, remodeling and alterations (limited to  
replacement of windows, doors, roof, siding) \$50.00

Sidewalk Inspection \$20.00

Sign Permits for construction or erection of a sign having:  
A cost of up to \$1,000.00 for labor and materials \$ 30.00  
A cost of over \$1,000.00 for labor and materials \$ 40.00

Commercial Building Construction (for all usable area)  
and New Home Construction (living area) over 1800 sq. ft.  
Fees to be determined by Building Inspector based upon  
One-half (1/2) of the Bureau of Construction Codes sq. ft.  
Construct cost table.

Project started by a contractor without a permit \$ 75.00

Moving Permits:

Moving a building which is under ten (10) feet wide  
and does not contain over 2500 cubic ft. \$ 10.00

Moving a building, which is over 2500 cubic ft. \$ 25.00

Demolition Permits:

Demolition of a building having more than 750 sq. ft. \$ 40.00

Demolition of a building having less than 750 sq. ft. \$ 15.00

Fence Permits:

Material and labor value up to \$500 \$ 10.00

Material and labor value over \$500 \$ 15.00





Section ~~VI~~ IV Other Water and Sewer Fees (Effective October 31<sup>st</sup>, 2017)

WATER TAP FEES	<u>CITY</u>	<u>TOWNSHIP</u>
5/8" or 3/4" Line	\$ 800.00	\$ 1,000.00
1" Line	\$ 850.00	\$ 1,100.00
1-1/2" Line	\$ 1,000.00	\$ 1,200.00
2" Line	\$ 1,200.00	\$1,400.00
3" Line	\$1,400.00	\$1,600.00
SEWER TAP FEES		
All size	\$ 400.00	\$ 600.00
FRONT FOOTAGE FEES		
Water F.F. fees	\$1.50/F.F.	\$3.00/F.F.
Sewer F.F. fees	\$1.50/F.F.	\$3.00/F.F.

Section VII Cemetery Fees

(Effective November 7th, 2017-February 19th, 2018)

Formatted: Superscript

GRAVE OPENING	RESIDENT	NON-RESIDENT
Adult 7 a.m. to 3 p.m.		
Monday – Friday	\$ <del>950.00</del> 850.00	\$ <del>1,150.00</del> 1000.00
Overtime Hours	\$ <del>1,250.00</del> 1,100.00	\$ <del>1,250.00</del> 1,450.00
Infant 7 a.m. to 3 p.m.		
Monday – Friday	\$ 400.00	\$ 550.00
Overtime Hours	\$ 950.00	\$1100.00
Entombments and Ashes 7 a.m. to 3 p.m.		
Monday – Friday	\$ 350.00	\$ 500.00
Disinterment	\$ 500.00	\$ 500.00
Overtime Hours	\$ 950.00	\$1100.00
Transfer of Body from one lot to another	\$ <del>1,400.00</del> 1200.00	\$ <del>1,400.00</del> 1200.00
Transfer of Body out of Hillcrest Cemetery (City not Responsible for moving body)	\$ <del>1,100.00</del> 900.00	\$ <del>1,100.00</del> 900.00
<b>SALE OF LOTS</b>		
Space for one (1) grave	\$ 300.00	\$ 625.00
Perpetual Care	\$ 250.00	\$ 475.00
<b>OTHER SERVICES</b>		
Mausoleum Storage (Burial elsewhere)	\$ 200.00	\$ 200.00
Mausoleum Receiving Fee (Pallbearer assistance)	\$ 100.00	\$ 100.00

RESIDENTIAL CHARGES WILL APPLY IF THE DECEASED HAS MANTAINED HIS/HER PRINCIPAL RESIDENCE IN THE CITY OF BESSEMER;

Immediately preceding death, or  
For ten (10) years immediately prior to residence in an out-of-city health care facility  
For thirty (30) years during his/ her lifetime

ALL BURIALS MUST BE IN A CONCRETE VAULT OR GRAVE BOX

Section VIII City Hall Auditorium Rental Rates (Effective October 31<sup>st</sup>, 2017)

RULES AND REGULATIONS

The City Hall Auditorium and kitchen may be rented to responsible parties upon written application to the City Clerk; said application to be acted upon in order in which they are filed. No verbal application shall be considered. Groups using the auditorium for the first time must check with the office so that they are familiarized with the location of the light switches and cleaning supplies.

The person or organization renting the auditorium will assume full responsibility for any damages to the building or its contents resulting from their use of the building. Groups sponsoring dances are required to provide a list of chaperones and attendants who will be present during the period of their use of the building. Chaperones are responsible for seeing that everyone stays within the auditorium and restrooms and are not roaming in other areas of City Hall.

SCHEDULE OF CHARGES – PAYABLE IN ADVANCE

Deposit fee for al uses except dances (Fee will be refunded if no damage was done.)	\$ 50.00
Deposit fee for dances (Fee will be refunded if no damage was done.)	\$200.00
Rental fee:	
Weekday 8 a.m. to 4:30 p.m.	
. once a month	\$35.00 per month
. twice a month	\$55.00 per month
. three or more	\$70.00 per month
Weekends or after 4:30 on weekdays	
once a month	\$40.00 per month
twice a month	\$60.00 per month
three or more	\$80.00 per month

Section-VII ~~IX~~ Bluff Valley Park Rental Rates (Effective October 31<sup>st</sup>, 2017)

RULES AND REGULATIONS

All groups using the pavilion are responsible for paying the deposit and rent in advance and picking up the required keys at the City Clerk's office before the day of the event. If the event is to take place on a weekend, a representative of the group must take care of this before 4:30 p.m. on the Friday before the event. The City is not obligated to furnish keys or accept deposits if the responsible person forgot to do so.

KITCHEN AND RESTROOM FACILITIES

The park keys will provide access to the kitchen and restroom facilities in the pavilion. Just inside the kitchen, located on the West wall, is the circuit breaker, which controls all electrical functions of the pavilion. All functions are marked on the control panel. Please be sure that whatever you turn on when you arrive is turned off before you leave. The outside protective lights are left on at all times.

Renters using the pavilion are free to use the stove, refrigerator, and all kitchen facilities. Also located in the kitchen is a large wooden chest, which contains various toys and games. Please remember to return all these items to the chest before you leave.

Inside the men's restroom is a closet, which contains cleaning and restroom supplies. Your key will open the door to this closet. Please be sure that you clean up the pavilion before you leave.

SCHEDULE OF CHARGES – PAYABLE IN ADVANCE

Deposit fee (all users) (Fee will be refunded if no damage was done.)	\$50.00
Rental fee	Weekends (Events ending Friday after 3:00 through Sunday)\$50.00 for residents \$70.00 for non residents
	Weekdays (Events ending Monday through Friday at 3:00) \$25.00 for residents \$45.00 for non residents

Section VIII Zoning Fees (Effective January 02, 2012)

Formatted: Left

ZONING ACTION REQUESTED	FEES
<b>APPEALS</b>	
Decision of Zoning Administrator or Planning Commission (Section 14.6 A. 1. & 2.d.(i-iv))	\$175.00
Lot of Record (Section 14.6 A. 2. b.)	\$175.00
Ordinance Interpretation (Section 14.6 A. 2. a.)	\$175.00
Variance — Non-Use or Use (Section 14.6 A. 2. c.)	\$175.00
<b>CERTIFICATE OF ZONING COMPLIANCE (Section 14.3 D.)</b>	
BUILDING DEMOLITION PERMIT (Section 5.2 G.)	\$20.00
<b>LAND DEVELOPMENT</b>	
Condominium Subdivision Permit (Section 5.4 G. & Article 1.0) (I) (II)	\$350.00
Planned Unit Development Permit (Article 10) (I) (II)	\$350.00
Subdivision Plat Permit (I) (II)	\$150.00
<b>RESIDENTIAL NON-CONFORMING LOTS, LAND USES AND STRUCTURES</b> (Sections 13.2, 13.3, & 13.4)	
<b>BUSINESS &amp; INDUSTRIAL NON-CONFORMING USES AND/OR STRUCTURES</b> Sections 13.5 & 13.9 & Section 14.6 A. 2. e.)	\$175.00
<b>SIGN PERMIT</b> Section 5.7 G., H., & L.	\$75.00
<b>SITE PLAN REVIEW</b>	
Minor Site Plan Section (14.5 D. 2. & 3.) (I) (II)	\$150.00
Major Site Plan (Section 14.5 D. 1.) (I) (II)	\$300.00
<b>ZONING ORDINANCE</b>	
Conditional Rezoning (Section 14.8 1. 1. thru 11.) (I) (II)	\$450.00
Zoning Map Change (Section 14.8 A. thru I-1.)	\$300.00
Zoning Text Amendment (Section 14.8 A. thru H.)	\$300.00
<b>ZONING PERMIT</b>	
Permitted by Right (P) (Section 14.3 B. 2.)	\$40.00
Permitted by Conditions (C.) (Section 9.3) (I) (II) Conditional Land Use Permit	\$60.00
Approved by Zoning Administrator (II)	\$175.00
Approved by Planning Commission (I) (II)	\$40.00
Special Land Use (S) (Section 9.4, 9.5, 9.8, & 9.11) (I) (II) Special Land Use Permit	\$40.00
Temporary Building / Structure (Section 14.3 C. 3.)	
<b>IF THE USE OF A PARCEL COMMENCES BEFORE OBTAINING ANY OF THE ABOVE REQUIRED ZONING PERMITS, THE ZONING FEE ASSESSED WILL BE TRIPLED.</b>	

NOTE: Improvements on all lots or parcels that abut the US-2 Right-of-Way or other lands that front on intersecting streets within 200 feet of the US-2 Right-of-Way are subject to US-2 Highway Overlay Zone Review by M.D. O. T.

Formatted: Font: 10 pt

Formatted: Indent: Left: 0.31", First line: 0"

IF A SPECIAL MEETING IS REQUESTED BY THE APPLICANT FOR ANY ZONING ACTION, ALL COSTS INCURRED WILL BE ASSESSED TO THE APPLICANT.

\*(I) AN ADDITIONAL \$88.00 PER HOUR REVIEW CHARGE WILL BE ADDED TO THE MINIMUM FEE TO CONFIRM COMPLIANCE WITH ORDINANCE REQUIREMENTS.

Formatted: Font: 10 pt

Formatted: Font: 10 pt

\*\* (II) A CERTIFICATE OF ZONING COMPLIANCE IS ALSO REQUIRED PRIOR TO OCCUPATION OR USE.

Formatted: Indent: Left: 0.31"

Section IX Miscellaneous Fees (Effective February 19<sup>th</sup>, 2019)

Formatted: Superscript

Land Division Application

\$30/ new parcel

**Schedule Budget and Brainstorming Workshop**

The Brainstorming workshop will be Wednesday, February 6<sup>th</sup> at 6:00. Please bring your thoughts for 2019

**To:** Charly Loper: City Manager

**From:** Neal Nelson: DPW Leadman

**Re:** Progress Report

---

Work Completed 1/3/19-1/18/19

**Streets:** The DPW has plowed and sanded streets, cut brush and trimmed trees, removed Lead St and down town areas removed Christmas lights Sophie St.

**Buildings:** The DPW has been doing repairs to lights, cleaning and organizing, and janitorial work.

**Water:** The DPW repaired meters, read meters, Miss Dig locates, disconnected old service line on Mary St, and general water plant operations.

**Sewer:** The DPW has checked manholes, locate sewers, and Miss Dig locates.

**Shop:** The DPW has repaired equipment and doing preventive maintenance of equipment.

The DPW will be doing building maintenance, Miss Dig locates water system maintenance, equipment repairs, and winter street maintenance.

---