

AGENDA

REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,
ON MONDAY, MARCH 4, 2019 AT 6:00 P.M.

CALL TO ORDER

COUNCIL MEMBERS: Zak, Kryshak, Nelson, Coleman, Archie

PLEDGE OF ALLEGIANCE – ROLL CALL

ORGANIZATIONAL MEETING – BOARD OF REVIEW

AGENDA APPROVAL

PUBLIC COMMENT ON AGENDA ITEMS

CONSENT AGENDA

- 1) Approval of Minutes – Regular Meeting of February 19, 2019

CLAIMS

- 1) General Fund
- 2) Major Street Fund
- 3) Local Street Fund
- 4) Water Utility Fund
- 5) Sewer Utility Fund
- 6) DDA Fund

DOCUMENTS AND CORRESPONDENCE

OLD BUSINESS

- 1) Update on 2021 Projects

NEW BUSINESS

- 1) Resolution No. 2017-23 Resolution for Charitable Gaming Licenses – 4th of July Committee
- 2) Resolution No. 2017-24 Resolution for Poverty Exemption

REPORTS

- 1) City Manager Report
- 2) DPW Report

PUBLIC COMMENT

ADJOURN

NOTE: All matters listed under the heading **CONSENT AGENDA** are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the **CONSENT AGENDA** and considered separately under **NEW BUSINESS**.

AGENDA
CITY OF BESSEMER
MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING
MARCH 4, 2019

CALL MEETING TO ORDER

1. ELECT CHAIRPERSON AND VICE- CHAIR
2. FORMALLY RECEIVE THE 2019 ASSESSMENT BOOK FROM ASSESSOR
3. ADOPT POVERTY EXEMPTION GUIDELINES AS APPROVED BY COUNCIL
4. ASSESSOR COMMENTS
5. BOARD OF REVIEW MEMBERS QUESTIONS

RECESS BOARD OF REVIEW TO 6:00 P.M. WEDNESDAY, MARCH 4, 2019

**A REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
WAS HELD IN THE CITY HALL AUDITORIUM
ON TUESDAY, FEBRUARY 19, 2019, AT 6:00 P.M.**

Mayor Zak called the meeting to order.

ROLL CALL: Present – Zak, Nelson, Coleman, Archie.
Absent – Kryshak.

THESE MEMBERS CONSTITUTE A QUORUM.

AGENDA It was moved by Nelson, supported by Coleman and **CARRIED** to approve the agenda as with the following amendments:
Move Documents and Correspondence to follow Public Comments on Agenda Items.
Add Schedule Board of Review as Item No.7 under New Business.

**PUBLIC COMMENT ON
AGENDA ITEMS** None.

**POLICE CONTRACT YEAR
END REPORT 2018** It was moved by Nelson, supported by Archie and **CARRIED** to receipt the Police Report and place it on file.

CONSENT AGENDA It was moved by Nelson and supported by Archie that the consent agenda listed below be approved and correspondence be received and placed on file:

1. Approval of Minutes – Regular Meeting January 21, 2019.
2. Approval of Minutes – Regular Meeting of February 4, 2019
3. Approval of Minutes – Special Meeting of February 6, 2019
4. Minutes – Downtown Development Authority January 10, 2019
5. Minutes - Planning Commission Minutes February 5, 2019.
6. Minutes - Parks & Recreation Committee February 7, 2019.

A roll call vote was then taken – AYES – Nelson, Zak, Archie, Coleman. NAYS – None. ABSENT – Kryshak. **MOTION CARRIED.**

CLAIMS The following claims were presented for consideration and payment:
GENERAL FUND

AMERIPRIDE	\$148.81
ASPIRUS BUSINESS HEALTH	163.00
BAKER & TAYLOR BOOKS	497.88
BAKER & TAYLOR ENTERTAINMENT	124.84
BS&A SOFTWARE	543.00
C & M OIL CO	732.73
CITY OF BESSEMER – WATER UTILITY	603.46
GTC AUTO PARTS	297.90
GOVERNMENTAL BUSINESS SYSTEMS	256.56
GREG'S TOWING	400.00
HANNULA AGENCY	300.00
HAUTALA DISTRIBUTING	45.00
IRONWOOD DAILY GLOBE	1,112.50
LAWSON PRODUCTS	474.27
MI DEPT OF TRANSPORTATION	82.07
ROVELSKY & COMPANY	67.57

STEIGERS HOME CENTER	178.46
THE COMPUTER DOCTORS	268.00
TRI-STATE BUSINESS SYSTEMS	42.78
TRUCK COUNTRY OF WISCONSIN	972.21
U.P. OFFICE EQUIPMENT	48.28
U.P. REGION OF LIBRARY CO-OP	40.00
WAKEFIELD NEWS/BESSEMER PICK & AXE	66.26
WANINK'S	168.10
TOTAL GENERAL FUND	\$7,633.68

MAJOR STREET FUND	
BS&A SOFTWARE	\$463.75
CITY OF BESSEMER – GENERAL FUND	25,161.24
TOTAL MAJOR STREET	\$25,624.99

LOCAL STREET FUND	
BS&A SOFTWARE	\$463.75
CITY OF BESSEMER – GENERAL FUND	17,537.46
TOTAL LOCAL STREET FUND	\$18,001.21

SEWER FUND	
BS&A SOFTWARE	\$499.75
TOTAL SEWER UTILITY FUND	\$499.75

WATER UTILITY FUND	
BS&A SOFTWARE	\$499.75
CITY OF BESSEMER – GENERAL FUND	885.51
CORE & MAIN, LLC	272.96
HAWKINS WATER TREATMENT	1,826.02
NORB'S ELECTRIC	78.45
STEIGERS HOME CENTER	26.35
TOTAL WATER UTILITY FUND	\$3,589.04

DDA FUND	
JODI ANDERSON	\$500.00
LOU CAMPOS	500.00
TOTAL DDA FUND	\$1,000.00

A roll call vote was then taken – AYES – Nelson, Zak, Archie, Coleman. NAYS – None. ABSENT – Kryshak. **MOTION CARRIED.**

**ADOPT RESOLUTION NO. 2017-21
DECERTIFY 160 FT. OF NORTH
CASE STREET**

It was moved by Nelson and supported by Coleman to approve and adopt Resolution No. 2017-21 – Resolution to Decertify 160 Feet of North Case Street.

A roll call vote was then taken – AYES – Nelson, Zak, Archie, Coleman. NAYS – None. ABSENT – Kryshak. **MOTION CARRIED.**

**PLANNING COMMISSION
APPOINTMENT**

It was moved by Nelson, supported by Coleman and **CARRIED** to appointment Dave Osier to another three-year term on the Planning Commission, upon recommendation of Mayor Zak.

**PLANNING COMMISSION
APPOINTMENT**

It was moved by Nelson, supported by Coleman and **CARRIED** to appointment George Beninghaus to a three-year term on the Planning Commission, upon recommendation of Mayor Zak.

CAPITAL IMPROVEMENT PLAN

A brief discussion was held regarding the Capital Improvement Plan.

No formal action was taken.

FINANCES – CURRENT YEAR

A brief discussion was held regarding the current year financial outlook, and potential funds being available for additional appropriation. Further discussion will take place as the fiscal year continues. It was moved by Zak and supported by Nelson to move forward in appropriating \$5,000 for beginning the process of demolishing 1802 Barber Street.

A roll call vote was then taken – AYES – Nelson, Zak, Archie, Coleman. NAYS – None. ABSENT – Kryshak. **MOTION CARRIED.**

**OFFER TO PURCHASE
107 W. SELLAR STREET**

It was moved by Coleman, supported by Zak and **CARRIED** to offer 107 W. Sellar for sale, at a price to determined by the assessor. The conditions for sale will be the same as those stipulated for 1807 Palms Street.

**ADOPT RESOLUTION NO. 2017-22
ADOPTING A PLAN AND PLAN
AMENDMENT – BE ACTIVE
RECREATION PLAN**

It was moved by Zak and supported by Archie to approve and adopt Resolution No. 2017-22 – Resolution Adopting a Plan and Plan Amendment – Be Active, Recreation Plan.

A roll call vote was then taken – AYES – Nelson, Zak, Archie, Coleman. NAYS – None. ABSENT – Kryshak. **MOTION CARRIED.**

**SCHEDULE BOARD
OF REVIEW**

It was moved by Nelson, supported by Archie and **CARRIED** set the Organizational Meeting for the 2019 Board of Review, immediately preceding

the March 4, 2019 Council meeting and to schedule the Board of Review meeting dates as: March 6, 7, and 8th, 2019 from 6-8:00 p.m.

CITY MANAGER'S REPORT It was moved by Nelson, supported by Archie and **CARRIED** to receive the City Managers report and place on file.

DPW REPORT It was moved by Coleman, supported by Archie and **CARRIED** to receive the Department of Public Works report and place on file.

PUBLIC COMMENT Mr. McDonald commented on pavement over sewer lines and the three-lane highway.

ADJOURN 6:35 p.m. It was moved by Nelson, supported by Coleman and **CARRIED** to adjourn

Adam Zak, Mayor

James K. Trudgeon, City Clerk

User: ANN

EXP CHECK RUN DATES 03/06/2019 - 03/06/2019

DB: Bessemer

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 44 NORTH	281.16		
2. AmeriPride	75.30		
3. HACH COMPANY	240.79		
4. LAWSON PRODUCTS INC	163.59		
5. MIDLAND SERVICES INC	297.10		
6. NORTHERN SAFETY CO., INC.	85.93		
7. O'DEA NORDEEN BURINK & PICKENS, PC	1,345.50		
8. STEMPIHAR, INC.	5,177.53		
9. TRI-STATE BUSINESS SYSTEMS	322.85		
10. WAKEFIELD NEWS/BESSEMER PICK & AXE	67.50		
11. WANINK'S SALES & SERVICE, INC	75.50		
12. WHITE WATER ASSOCIATES INC	34.00		
TOTAL ALL CLAIMS	8,166.75		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
17140	WANINK'S SALES & SERVICE, INC	02/15/2019	03/06/2019	75.50	75.50	Open	Y
17141	TRI-STATE BUSINESS SYSTEMS	02/25/2019	03/06/2019	118.85	118.85	Open	Y
17142	TRI-STATE BUSINESS SYSTEMS	02/25/2019	03/06/2019	204.00	204.00	Open	Y
17143	LAWSON PRODUCTS INC	02/07/2019	03/06/2019	163.59	163.59	Open	Y
17144	NORTHERN SAFETY CO., INC.	02/08/2019	03/06/2019	85.93	85.93	Open	Y
17145	44 NORTH	02/15/2019	03/06/2019	281.16	281.16	Open	Y
17146	WHITE WATER ASSOCIATES INC	02/14/2019	03/06/2019	34.00	34.00	Open	Y
17147	MIDLAND SERVICES INC	02/07/2019	03/06/2019	297.10	297.10	Open	Y
17148	HACH COMPANY	01/10/2019	03/06/2019	240.79	240.79	Open	Y
17149	O'DEA NORDEEN BURINK & PICKENS, P	01/10/2019	03/06/2019	1,345.50	1,345.50	Open	Y
17150	AmeriPride	02/21/2019	03/06/2019	75.30	75.30	Open	Y
17151	WAKEFIELD NEWS/BESSEMER PICK & AX	02/19/2019	03/06/2019	67.50	67.50	Open	Y
17152*	STEMPIHAR, INC.	02/25/2019	03/06/2019	5,177.53	5,177.53	Open	Y

of Invoices: 13 # Due: 13 Totals: 8,166.75
 # of Credit Memos: 0 # Due: 0 Totals: 0.00

Net of Invoices and Credit Memos: 8,166.75

* 1 Net Invoices have Credits Totalling: (893.71)

--- TOTALS BY FUND ---

101 - General Fund 7,234.36
 590 - Sewer Fund 175.60
 591 - Water Fund 756.79

--- TOTALS BY DEPT/ACTIVITY ---

173 - General Administration 601.61
 266 - City Attorney 1,345.50
 446 - Highways & Streets 5,432.55
 570 - Production & Pumping 571.89
 574 - Customer Accounting 215.20

ID	Task Name	Start	Finish	2019			2020			2021			2022			2023		
				Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter
		Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.	Jan. Feb. Mar. Apr. May Jun. Jul. Aug. Sep. Oct. Nov. Dec.		
1	Bessemer RD US2 - Water	Mon 2/25/19	Fri 7/28/23															
2	Task 30 - Preliminary Design	Mon 2/25/19	Fri 5/1/20															
3	Task 31 - Final Design	Mon 3/16/20	Fri 10/2/20															
4	Task 32 - Bidding and Negotiation	Mon 9/28/20	Fri 2/26/21															
5	Task 40 - Construction	Mon 3/29/21	Fri 7/28/23															
6	Task 60 - Post Construction	Mon 9/27/21	Fri 7/28/23															
7																		
8	Bessemer RD US2 - Wastewater	Mon 2/25/19	Fri 7/28/23															
9	Task 30 - Preliminary Design	Mon 2/25/19	Fri 5/1/20															
10	Task 31 - Final Design	Mon 3/16/20	Fri 10/2/20															
11	Task 32 - Bidding and Negotiation	Mon 9/28/20	Fri 2/26/21															
12	Task 40 - Construction	Mon 3/29/21	Fri 7/28/23															
13	Task 60 - Post Construction	Mon 9/27/21	Fri 7/28/23															



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

RESOLUTION NO. 2017-23
LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103(k)(ii))

At a REGULAR meeting of the CITY OF BESSEMER
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by MAYOR ZAK on MARCH 4, 2019
DATE

at 6:00 P.M. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from BESSEMER 4TH OF JULY, INC. of BESSEMER,
NAME OF ORGANIZATION CITY

county of GOGEBIC, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for APPROVAL
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the BESSEMER CITY COUNCIL at a REGULAR
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on MARCH 4, 2019
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK
JAMES TRUDGEON, CITY CLERK/TREASURER
PRINTED NAME AND TITLE
411 S. SOPHIE STREET, BESSEMER, MI 49911
ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE ()
PHONE NUMBER

RESOLUTION NO 2017-24

CITY OF BESSEMER

RESOLUTION FOR POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Bessemer City Council;
and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Bessemer, Gogebic County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal. The following are the 2019 federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions

2019 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA

PERSONS IN FAMILY/HOUSEHOLD	POVERTY GUIDELINE
For families/households with more than 8 persons, add \$4,320 for each additional person.	
1	1 \$12,490
2	2 \$16,910
3	3 \$21,330
4	4 \$25,750
5	5 \$30,170
6	6 \$34,590
7	7 \$39,010
8	8 \$43,430

NOW, THEREFORE, BE IT HEREBY RESOLVED that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

The foregoing resolution offered by City Council Member _____ and supported by City Council Member _____.

Upon roll call vote, the following voted:

"Aye": _____

"Nay": _____

The City Clerk declared the resolution _____

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Bessemer, County of Gogebic, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

James Trudgeon
City of Bessemer, City Clerk
County of Gogebic

DDA Appointments: Steve Hamilton has resigned from the DDA due to his extensive commitment with the Gogebic Range Trail Authority and a lack of time to do both. I will be advertising for a new member.

Budget meeting: I will be scheduling a special meeting for the budget. Look for a doodle soon.

To: Charly Loper: City Manager

From: Neal Nelson: DPW Leadman

Re: Progress Report

Work Completed 2/14/19-2/27/19

Streets: The DPW has plowed and sanded streets, cleared hydrants, removed snow alleys, streets, and intersections.

Buildings: The DPW has been doing repairs to lights, cleaning and organizing, and janitorial work.

Water: The DPW repaired meters, Miss Dig locates, clean and operate valves and general water plant operations.

Sewer: The DPW has checked manholes, locate sewers, and Miss Dig locates.

Shop: The DPW has repaired equipment and doing preventive maintenance of equipment.

The DPW will be doing building maintenance, Miss Dig locates water system maintenance, equipment repairs, and winter street maintenance.
