

**A regular meeting of the Downtown Development Authority for the City of Bessemer
was held in the DDA meeting room on
Thursday, June 13th, 2019 at 4:00**

Present: Osier, Bjorkquist, Filippini, Zak, O’Sullivan,

Absent: Durkee, Whitburn, Leskoviansky,

A quorum was present

Osier made the motion to approve the minutes from May’s meeting. O’Sullivan seconded. The vote was unanimously in favor.

- 1) The board discussed the article pertaining to arts and culture revitalizing rural communities.
- 2) The board discussed the financials. Filippini made a motion to accept them and place them on file. Osier seconded it. It passed unanimously.
- 3) Troy Harju presented his business plan for automotive and small engine repair services. He requested \$500/ month in rental assistance. O’Sullivan made a motion to approve Harju Repair’s request for \$500/ month for 6 months and up to \$500 of fixed improvements to the building on a 1:1 cash match basis. Zak seconded it and a roll call was taken. Yeses: Zak, Osier, Filippini, O’Sullivan. No’s none: Abstain: Bjorkquist due to a conflict of interest. It passed.

Item	Description	Responsible Individual	Action Steps
Lights in Ethnic Commons	Determine if we should replace next spring with LED		
First Impression Tourism	Will discuss wayfinding at the next meeting		
Wayfinding on US-2	Discuss Mine St lot, ROW 5.5 blocks east of downtown, update banner. 4’ by 4’ sign costs \$120-\$150 plus poles	Charly	Design Sign
Christmas lights	Discuss lights to purchase	Bridget, Dustin, and Charly meet up to discuss	
Broadband in Downtown	Update	Charly	Reach out to apartments for fiber
Marketing Grant Opportunity	Will be discussing Social Media marketers at the next meeting.		
Co-working Spaces Downtown/ Expanding	Look into assisting with marketing/ advertising		

PopUp Shop Program			
Parking Lot	Drafted contract from attorney has been delivered to Big Dollar		
Clearing Sidewalks in winter starting 2021	Estimated cost of used Skidsteer with attachments is \$50,000. Look at swept attachment. City draft a contract between DDA and City	Charly	Contract finalized and sent to city council
Ethnic Commons access	Reach out to Aili for costs for 1 or 3 entrance. Reach back out to Luppino and ask for costs for 1 entrance		
Welcome signs	\$7,500		Reach out to Kikkebusch to see if he is still interested in assisting
Vacant Store Fronts	Spruce up windows with blown up photos (\$20 for 20" x 30" unframed) or artwork from residents. Reach out to Copper Peak and Historical Society to see if they're interested		
Sidewalks along US-2	Exploring other avenues		
Meetings for state requirements			Waiting for more guidance from the state

- 4) Zak made a motion to table the discussion on the ethnic common's wall until we discussed it with businesses. O'Sullivan seconded it and it passed unanimously.
- 5) Zak made a motion the we approve Kikkebusch to construct the welcome signs for \$15,000. Bjorkquist seconded it. Roll call Yeses: Zak, Osier, Filippini, O'Sullivan, Bjorkquist. No's none: It passed.
- 6) O'Sullivan made a motion to table the discussion on curtains for auditorium while we looked into it further. Filippini seconded it and it passed unanimously.
- 7) Leskoviansky made a motion to adjourn the meeting. Osier seconded it and it passed unanimously.