

**A regular meeting of the Downtown Development Authority for the City of Bessemer  
was held in the DDA meeting room on  
Thursday, July 11th, 2019 at 4:00**

Present: Osier, Bjorkquist, Filippini, Zak, Leskoviansky,

Absent: Durkee, Whitburn,

A quorum was present

Zak made the motion to approve the minutes from Junes’s meeting. Bjorkquist seconded. The vote was unanimously in favor.

- 1) The board discussed the article pertaining to training local small scale developers to revitalize rural communities.
- 2) The board discussed the financials and updated Capital Improvement Plan
- 3) Superior Bioscience presented their business plan and requested PopUp Shop funding. Zak made a motion to deny the funding. Osier seconded it. A roll call was taken. Yeses: Zak, Osier, Bjorkquist No: Leskoviansky, Filippini. The motion passed and Superior Bioscience’s request was denied.
- 4) Bob Abelman presented his request for \$350 for façade funding. Osier made a motion to reimburse Abelman’s in the amount of \$350. Leskoviansky seconded it. Roll call was taken yeses: Zak, Osier, Bjorkquist, Leskoviansky, Filippini noes: none It passed unanimously.
- 5) Dave Osier presented Meinke’s request for \$3,500 for façade funding. Zak made a motion to approve façade funding for the Meinke’s up to \$3,500. Filippini seconded it. A roll call was taken. yeses: Zak, Bjorkquist, Leskoviansky, Filippini Abstain: Osier noes: none It passed unanimously.

Item	Description	Responsible Individual	Action Steps
Lights in Ethnic Commons	Determine if we should replace next spring with LED		
First Impression Tourism	Will discuss wayfinding at the next meeting		
Wayfinding on US-2	Discuss Mine St lot, ROW 5.5 blocks east of downtown, update banner. 4’ by 4’ sign costs \$120-\$150 plus poles	Charly	Design Sign
Christmas lights	Discuss lights to purchase	Kara, Dustin, and Charly meet up to discuss	
Broadband in Downtown	Update	Charly	Reach out to apartments for fiber

Marketing Grant Opportunity	Will be discussing Social Media marketers at the next meeting.		
Co-working Spaces Downtown/ Expanding PopUp Shop Program	Look into assisting with marketing/ advertising		
Parking Lot	Drafted contract from attorney has been delivered to Big Dollar		
Clearing Sidewalks in winter starting 2021	Estimated cost of used Skidsteer with attachments is \$50,000. Look at swept attachment. City draft a contract between DDA and City	Charly	Contract finalized and sent to city council
Ethnic Commons access	Reach out to Aili for costs for 1 or 3 entrance. Reach back out to Luppino and ask for costs for 1 entrance		
Welcome signs	\$7,500		Reach out to Kikkebusch to see if he is still interested in assisting
Vacant Store Fronts	Spruce up windows with blown up photos (\$20 for 20" x 30" unframed) or artwork from residents. Reach out to Copper Peak and Historical Society to see if they're interested		
Sidewalks along US-2	Exploring other avenues		
Meetings for state requirements			Waiting for more guidance from the state

- 1) Zak made a motion to authorize the city manager to purchase the signs and maps up to \$2,000. Bjorkquist seconded it. Roll call was taken yeses: Zak, Osier, Bjorkquist, Leskoviansky, Filippini noes: none It passed unanimously.
- 2) Osier made a motion to have Staff explore options regarding social media marketer and get back with them at the next meeting. Leskoviansky seconded it and it passed unanimously.
- 3) Zak made a motion to accept the bid from Luppino's for cutting 2 access points into the Ethnic Common's wall in the amount of \$2,706. Leskoviansky seconded it. Roll call was taken yeses: Zak, Osier, Bjorkquist, Leskoviansky, Filippini noes: none It passed unanimously.

- 4) Filippini made a motion to accept the bid for the curtains for the auditorium from Floor Plans. Bjorkquist seconded it. A roll call was taken. yeses: Zak, Bjorkquist, Leskoviansky, Filippini  
Abstain: Osier noes: none It passed unanimously.
- 5) Osier made a motion to work with the Historical Society on a new lease. Zak seconded it. It passed unanimously.
- 6) Zak made a motion to adjourn the meeting. Osier seconded it and it passed unanimously.