

**A regular meeting of the Downtown Development Authority for the City of Bessemer  
was held in the DDA meeting room on  
Thursday, August 8th, 2019 at 4:00**

Call to order at 4:00

Present: Osier, Whitburn, Leskoviansky, Filippini  
Absent: Zak, Durkee, Bjorkquist

A quorum was present

Osier made motion to approve July's minutes, Leskoviansky seconded, passed unanimously

Board discussed the training materials

The financials were not present so financials could not be approved

Ken from Ken's Barbershop presented his request for extension of the rental assistance from the pop-up show program. He had previously used \$350/month at \$2100 total. The board had a limit of up to \$3500 on assistance, so he was asking for an extension of 4 months rent at \$350 with a total of \$1400. Osier motioned to approve the extension, Leskoviansky seconded. A roll call was taken. Yes: Osier, Whitburn, Leskoviansky, Filippini. No: NONE. Passed unanimously.

The board review the request from Round 2 Saloon for Facade improvement funding. Dan Whitburn totaled the provided receipts and made a motion to approve the request to cover \$745.18 which is half of the total amount. Leskoviansky seconded. Roll call taken. Yes: Osier, Whitburn, Leskoviansky, Filippini. No: NONE. Passed unanimously.

Updates were discussed on items in the table. No actions taken.

The board discussed the social media marketing contract through the Marketing Grant. Due to not having the contract in front of us at the meeting and the ability to discuss fully at this time, a motion was made by Whitburn to table the decision for next month. Osier Seconded. Passed unanimously.

Curtains were discussed. Dave said they were now installed in the auditorium.

Historical Society Lease was discussed. Talked about that last month we would work with them on a new lease that closely reflected the past agreement. No motions were made regarding this.

There was no public comment

Whitburn made a motion to adjourn, Leskoviansky seconded. Passed unanimously. Adjourned at 4:20pm

Item	Description	Responsible Individual	Action Steps
Lights in Ethnic Commons	Determine if we should replace next spring with LED		
First Impression Tourism	Will discuss wayfinding at the next meeting		
Wayfinding on US-2	Discuss Mine St lot, ROW 5.5 blocks east of downtown, update banner. 4' by 4' sign costs \$120-\$150 plus poles	Charly	Design Sign
Christmas lights	Discuss lights to purchase	Kara, Dustin, and Charly meet up to discuss	

Broadband in Downtown	Update	Charly	Reach out to apartments for fiber
Marketing Grant Opportunity	Will be discussing Social Media marketers at the next meeting.		
Co-working Spaces Downtown/ Expanding PopUp Shop Program	Look into assisting with marketing/ advertising		
Parking Lot	Drafted contract from attorney has been delivered to Big Dollar		
Clearing Sidewalks in winter starting 2021	Estimated cost of used Skidsteer with attachments is \$50,000. Look at swept attachment. City draft a contract between DDA and City	Charly	Contract finalized and sent to city council
Ethnic Commons access	Reach out to Aili for costs for 1 or 3 entrance. Reach back out to Luppino and ask for costs for 1 entrance		
Welcome signs	\$7,500		Reach out to Kikkebusch to see if he is still interested in assisting
Vacant Store Fronts	Spruce up windows with blown up photos (\$20 for 20" x 30" unframed) or artwork from residents. Reach out to Copper Peak and Historical Society to see if they're interested		
Sidewalks along US-2	Exploring other avenues		
Meetings for state requirements			Waiting for more guidance from the state