

AGENDA

CITY OF BESSEMER Recreation Commission

Regular meeting of the City of Bessemer Recreation Committee to be held in the DDA office, City Hall, on Thursday, October 3rd, 2019 at 2:15 p.m.

CALL TO ORDER

BOARD MEMBERS: R. Zaleski, M. Zaleski, Olsen, Billie, Kryshak
ROLL CALL

APPROVAL OF MINUTES:

BUSINESS ITEMS:

- 1) **Financial report**
- 2) **Little Libraries**
- 3) **MSHDA grant opportunity for Yale**
- 4) **Signs labeling flowers and trees**
- 5) **Ice Skating Rink**
- 6) **Bathrooms at Bluff Valley Park**
- 7) **Skate Park**
- 8) **Annual Report**
- 9) **Brainstorming 2020**

PUBLIC COMMENT

Adjourn

Next meetings: ???

**A Regular Meeting for the Parks and Recreation Committee
was held on September 5th, 2019
at 2:15 PM in the DDA Room.**

The meeting was called to order at 2:15.

Present: Billie, Olsen, Kryshak

Absent: R. Zaleski, M. Zaleski,

There were no minutes presented

The commission discussed the Little Libraries and determined we need to see one to have it installed. We will hold off installation until Spring.

Staff updated the commission on the MSHDA grant for Yale

Bocce Ball was tabled

ADA area by spring was tabled

Olsen said she would work on the signs labeling flowers and trees.

The commission discussed the Gaga pits. Kryshak made a motion to purchase brackets and lumber to create the pit. Billie seconded it. It passed unanimously.

During the public comment period we discussed a need for bathrooms at Bluff Valley Park and inquiring about the ice rink.

KBillie made a motion to adjourn the meeting. Kryshak seconded it and it passed unanimously.

**A Special Meeting for the Parks and Recreation Committee
was held on September 6th, 2019
at 10:00 AM at Bluff Valley Park.**

The meeting was called to order.

Present: Billie, Olsen, Kryshak, R. Zaleski, M. Zaleski

Absent: none

Mission Skate Shop showed the group how pump track was progressing and showed the group the plans for the park. Kryshak made a motion authorizing the two tennis courts to be designated as a skate park and authorized staff to have the nets removed, paint the poles orange, purchase and install suggestion sign, and buy sealant for the courts. Mission Skate Shop was given permission to begin installing ramps. Olsen seconded it. It passed unanimously.

Kryshak made a motion to adjourn the meeting at 10:40. Billie seconded it and it passed unanimously.

User: JIM

PERIOD ENDING 08/31/2019

DB: Bessemer

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE		% BDGT USED
		2019-20 AMENDED BUDGET	08/31/2019 NORMAL (ABNORMA	BALANCE NORMAL (ABNORMA		
Fund 101 - General Fund						
Expenditures						
Dept 751 - Parks & Recreation						
101-751-702.00	Salaries	12,000.00	3,142.73	8,857.27		26.19
101-751-715.00	Social Security	918.00	237.17	680.83		25.84
101-751-716.00	Workers Comp	450.00	89.79	360.21		19.95
101-751-726.00	Supplies	800.00	191.00	609.00		23.88
101-751-735.00	Gas & Oil	450.00	77.25	372.75		17.17
101-751-810.00	GARBAGE COLLECTION FEES	600.00	0.00	600.00		0.00
101-751-921.00	Water	1,350.00	113.12	1,236.88		8.38
101-751-922.00	Heating/Electricity	4,000.00	674.32	3,325.68		16.86
101-751-931.00	Park Maintenance	2,000.00	0.00	2,000.00		0.00
101-751-963.00	Miscellaneous	500.00	0.00	500.00		0.00
101-751-965.01	Property Insurance	535.00	535.00	0.00		100.00
101-751-965.02	General Liability Insurance	310.00	310.00	0.00		100.00
101-751-975.00	Land Improvements	5,000.00	0.00	5,000.00		0.00
Total Dept 751 - Parks & Recreation		28,913.00	5,370.38	23,542.62		18.57
Dept 752 - CITY TRAIL SYSTEM						
101-752-801.00	Professional Service	0.00	5,533.20	(5,533.20)		100.00
101-752-975.00	TRAIL IMPROVEMENTS/MAINT.	0.00	5,000.00	(5,000.00)		100.00
Total Dept 752 - CITY TRAIL SYSTEM		0.00	10,533.20	(10,533.20)		100.00
TOTAL EXPENDITURES		28,913.00	15,903.58	13,009.42		55.00
Fund 101 - General Fund:						
TOTAL REVENUES		0.00	0.00	0.00		0.00
TOTAL EXPENDITURES		28,913.00	15,903.58	13,009.42		55.00
NET OF REVENUES & EXPENDITURES		(28,913.00)	(15,903.58)	(13,009.42)		55.00

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Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 General Fund							
Expenditures							
Department 751 Parks & Recreation							
Unclassified							
07/01/2019			101-751-702.00 Salaries		BEG. BALANCE		0.00
07/01/2019			TO REVERSE MANUAL JOURNAL ENTRY: 336	3363		317.27	(317.27)
07/10/2019	GJ		SUMMARY PR 07/10/2019		634.54		317.27
07/24/2019	PR	CHK	SUMMARY PR 07/24/2019		967.14		1,284.41
08/07/2019	PR	CHK	SUMMARY PR 08/07/2019		558.00		1,842.41
08/21/2019	PR	CHK	SUMMARY PR 08/21/2019		1,300.32		3,142.73
08/31/2019			101-751-702.00	END BALANCE	3,460.00	317.27	3,142.73
101-751-715.00 Social Security							
07/01/2019			TO REVERSE MANUAL JOURNAL ENTRY: 336	3363		24.15	(24.15)
07/10/2019	GJ		SUMMARY PR 07/10/2019		48.29		24.14
07/24/2019	PR	CHK	SUMMARY PR 07/24/2019		73.17		97.31
08/07/2019	PR	CHK	SUMMARY PR 08/07/2019		42.69		140.00
08/21/2019	PR	CHK	SUMMARY PR 08/21/2019		97.17		237.17
08/31/2019			101-751-715.00	END BALANCE	261.32	24.15	237.17
101-751-716.00 Workers Comp							
07/01/2019			TO REVERSE MANUAL JOURNAL ENTRY: 336	3363		8.09	(8.09)
07/10/2019	GJ		SUMMARY PR 07/10/2019		16.18		8.09
07/24/2019	PR	CHK	SUMMARY PR 07/24/2019		27.83		35.92
08/07/2019	PR	CHK	SUMMARY PR 08/07/2019		17.18		53.10
08/21/2019	PR	CHK	SUMMARY PR 08/21/2019		36.69		89.79
08/31/2019			101-751-716.00	END BALANCE	97.88	8.09	89.79
101-751-726.00 Supplies							
07/01/2019			TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		172.44	(172.44)
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		16.98	(189.42)
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		26.94	(216.36)
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		35.92	(252.28)
07/10/2019	AP	INV	HD FACILITIES MAINTENANCE	9173553316	95.80		(156.48)
07/10/2019	AP	INV	TRASH BAGS	9173595367	95.80		(60.68)
07/10/2019	AP	INV	HD FACILITIES MAINTENANCE	9173662140		19.16	(79.84)
07/10/2019	AP	INV	TRASH BAGS	253971	16.98		(62.86)
07/10/2019	AP	INV	STEIGERS HOME CENTER	254826	26.94		(35.92)
07/10/2019	AP	INV	TRASH BAGS	254829	35.92		0.00
07/10/2019	AP	INV	STEIGERS HOME CENTER	9173746964	19.16		19.16
07/24/2019	AP	INV	MULCH	9173746964	19.16		19.16
08/07/2019	AP	INV	HD FACILITIES MAINTENANCE	9620516	116.32		135.48
08/07/2019	AP	INV	TRASH BAGS	255822	55.52		191.00
08/07/2019	AP	INV	GOPHER PARK	255822	55.52		191.00
08/07/2019	AP	INV	STEIGERS HOME CENTER	255822	55.52		191.00
08/31/2019			CLEANING SUPPLIES PARK	END BALANCE	462.44	271.44	191.00
08/31/2019			101-751-726.00				
101-751-735.00 Gas & Oil							
07/01/2019			STEMPIHAR, INC.	07252019	46.80		46.80
07/29/2019	AP	INV	GAS W/TAX CREDIT	07252019		7.98	38.82
07/29/2019	AP	INV	STEMPIHAR, INC.	08262019	46.39		85.21
08/27/2019	AP	INV	GAS W/TAX CREDIT	08262019		7.96	77.25
08/27/2019	AP	INV	STEMPIHAR, INC.	08262019		7.96	77.25
08/31/2019			GAS W/TAX CREDIT	END BALANCE	93.19	15.94	77.25
08/31/2019			101-751-735.00				
101-751-810.00 GARBAGE COLLECTION FEES							
07/01/2019			TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		31.61	(31.61)
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	34594	31.61		0.00
07/03/2019	CD	CHK	EAGLE WASTE - ASHLAND	END BALANCE	31.61	31.61	0.00
08/31/2019			101-751-810.00				
101-751-921.00 Water							
07/01/2019			TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		50.68	(50.68)
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		65.80	(116.48)
07/01/2019	GJ		CITY OF BESSEMER WATER UTILITY	07012019	50.68		(65.80)
07/09/2019	AP	INV	WATER	07012019	65.80		0.00
07/09/2019	AP	INV	CITY OF BESSEMER WATER UTILITY	07012019	65.80		50.68
07/31/2019	AP	INV	WATER	08012019	50.68		113.12
07/31/2019	AP	INV	CITY OF BESSEMER WATER UTILITY	08012019	62.44		113.12
07/31/2019	AP	INV	WATER	END BALANCE	229.60	116.48	113.12
08/31/2019			101-751-921.00				
101-751-922.00 Heating/Electricity							
07/01/2019					BEG. BALANCE		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
					(Continued)		
101-751-922.00 Heating/Electricity							218.53
07/01/2019	CD	CHK	XCEL ENERGY	34555	218.53		218.53
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		31.70	186.83
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		15.85	170.98
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		15.16	155.82
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		70.03	85.79
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		85.79	0.00
07/26/2019	CD	CHK	XCEL ENERGY	34710	319.33		319.33
08/26/2019	CD	CHK	XCEL ENERGY	34871	354.99		674.32
08/31/2019			101-751-922.00	END BALANCE	892.85	218.53	674.32
					BEG. BALANCE		0.00
07/01/2019			101-751-931.00 Park Maintenance				(800.00)
07/01/2019	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 340	3461		800.00	0.00
07/09/2019	AP	INV	ANGELO LUPPINO INC	22738	800.00		0.00
			CLAY FOR PARK				
08/31/2019			101-751-931.00	END BALANCE	800.00	800.00	0.00
					BEG. BALANCE		0.00
07/01/2019			101-751-965.01 Property Insurance				535.00
07/02/2019	CD	CHK	HANNULA AGENCY	34591	535.00		535.00
08/31/2019			101-751-965.01	END BALANCE	535.00	0.00	535.00
					BEG. BALANCE		0.00
07/01/2019			101-751-965.02 General Liability Insurance				310.00
07/02/2019	CD	CHK	HANNULA AGENCY	34591	310.00		310.00
08/31/2019			101-751-965.02	END BALANCE	310.00	0.00	310.00
					7,173.89	1,803.51	5,370.38
UNCLASSIFIED: Unclassified					7,173.89	1,803.51	5,370.38
TOTAL FOR DEPARTMENT 751 Parks & Recreation					7,173.89	1,803.51	5,370.38
Department 752 CITY TRAIL SYSTEM							
Unclassified							
07/01/2019			101-752-801.00 Professional Service				0.00
08/27/2019	AP	INV	COLEMAN ENGINEERING CO	34603	5,533.20		5,533.20
			IRON BELLS - STEIGER PROPERTY MONUME				
08/31/2019			101-752-801.00	END BALANCE	5,533.20	0.00	5,533.20
					BEG. BALANCE		0.00
07/01/2019			101-752-975.00 TRAIL IMPROVEMENTS/MAINT.				5,000.00
07/25/2019	CD	CHK	ASSOCIATED TITLE	34709	5,000.00		5,000.00
08/31/2019			101-752-975.00	END BALANCE	5,000.00	0.00	5,000.00
					10,533.20		10,533.20
UNCLASSIFIED: Unclassified					10,533.20	0.00	10,533.20
TOTAL FOR DEPARTMENT 752 CITY TRAIL SYSTEM					10,533.20	0.00	10,533.20
TOTAL Expenditures					17,707.09	1,803.51	15,903.58
GRAND TOTALS:					17,707.09	1,803.51	15,903.58

City of Bessemer Parks and Recreation Committee

2019 Annual Report

The City of Bessemer's Parks and Recreation Commission is comprised of five members who meet monthly on the 1st Thursday at 2:15 in the DDA Room at City Hall at 411 S Sophie. A typical meeting consists of review of the previous meetings minutes, public hearings, any new or old business, any communications, and reports from staff regarding development or any programs the City is involved, and finally a call to the public, and member's comments.

Planning Commission members include: Ron Zaleski (chair), Cheryl Olsen (vice-chair), Terry Kryshak (council representative), Marlene Zaleski, and Kathy Billie.

The commission spent a significant part of the year working with volunteers on various projects.

Each member received training on the roles and responsibilities of Parks and Recreation Commission members including the open meetings act.

Meeting dates and summaries

January 3rd, 2019

Discussed the Little Libraries, adopted the meeting schedule, and brainstormed their goals for the year.

February 7th, 2019

Discussed little libraries, wayfinding, and whether to apply for the hospital foundation.

March 7th, 2019

Discussed little libraries and helped Kelden Witt with replacing tools

April 5th, 2019

Discussed options for fundraising. Discussed dogs in park. Discussed trail in Jungles.

Special Meeting May 17th, 2019

Met in the park to discuss the Pump Track. Tabled discussion. Authorized two sets of climbing routes to be installed.

June 6th, 2019

Discussed the little libraries, the MSHDA grant in Yale, Bocce Ball, signs labeling flowers and trees, and the Pump Track.

Special Meeting July 21, 2019

Met at Bluff Valley Park and discussed an ADA accessible area by the stream.

July 7th, 2019

Discussed Little Libraries, the MSHDA grant in Yale, Bocce Ball, Gaga Pit, signs labeling flowers and trees, and the Pump Track.

September 5th, 2019

Discussed Little Libraries, the MSHDA grant in Yale, Bocce Ball, Gaga Pit, signs labeling flowers and trees, and the ice rink.

Special Meeting September 6th, 2019

Met at Bluff Valley Park to discuss converting the tennis courts into a skate park.