

CITY OF BESSEMER
JOB DESCRIPTION AND QUALIFICATIONS
HEAVY EQUIPMENT OPERATOR

SUMMARY: To perform the most difficult and responsible public works construction and maintenance work involving the safe and efficient operation of all types of special automotive and power driven equipment with a very high degree of skill: and to perform related work as required.

SUPERVISION RECEIVED. Work is performed under the supervision of the City manager or assigned subordinate

DUTIES AND RESPONSIBILITIES. An employee in this class may be called upon to do any and all of the following: (These examples do not include all of the tasks which the employee may be expected to perform.)

- Operate with care, skill and efficiency various kinds of special automotive and power driven equipment, particularly the following: Road Grader, Oshkosh Plow, Snow Blower, Front End Loader, Front End Loader with Backhoe and the Hydraulic Excavator
- Operate equipment in the performance of public works construction, maintenance and repair activities on streets, sidewalks, water and sewer lines, drainage ditches and other municipal facilities
- Perform grading, digging, backfilling, loading and hauling operations with power driven equipment
- Be able to operate the grader, Oshkosh plow, front end loader with snow blower in snow removal operations
- Operate any other City equipment classified as light equipment or laborer
- Perform a variety of manual laborer tasks and serve as utility person to be assigned as needed
- Perform any other work as assigned by the City

MINIMUM QUALIFICATIONS FOR EMPLOYMENT

- Knowledge of operations and maintenance requirements of various types of special automotive and power driven equipment used in construction and related work.
- Knowledge of state and local traffic laws, ordinances and practices involving the operation of various kinds of special automotive and power driven tools and machinery used in public works activities.
- Knowledge of the standard practices and procedures used in the operations of special automotive and power driven equipment skillfully and safely and in accordance with standard practices and procedures.
- Ability to operate various types of automotive and power driven equipment skillfully and safely and in accordance with standard practices and procedures.
- Ability to operate a road grader on gravel roads so as to maintain a crown, leave no berms and pull ditches to return them to a specific cross section shape.
- Ability to understand and follow oral and written instructions
- Ability to keep records, write reports, and communicate clearly with others
- Ability to perform heavy manual labor for extended periods in all types of weather and under a variety of working conditions

- Must be familiar with streets and principal locations in the City
- Must be able to work effectively with other employees
- Must have a high school or equivalent
- Must have a motor vehicle operator's CDL license
- Must be physically agile and show mechanical aptitude

DESIRABLE QUALIFICATIONS FOR EMPLOYMENT

- One (1) year or more of technical school or college
- Two (2) years of increasingly responsible, recent experience in the operation of various types of special automotive or power driven equipment, involving public works construction and maintenance or related activities.

CITY OF BESSEMER
JOB DESCRIPTION AND QUALIFICATIONS
COMMON LABORER

SUMMARY: To perform unskilled and skilled labor in the construction, maintenance and repair activities of the Public Works Department

SUPERVISION RECEIVED: Work is performed under the general supervision of the City Manager and the Street Department Leadman. Considerable independence is exercised in completing the work and the person is held accountable for results.

DUTIES AND RESPONSIBILITIES. An employee in this class may be called upon to do any or all of the following: (These examples **do not** include all of the tasks which the employee may be expected to perform).

- Perform variety of complex tasks in the maintenance and repair of streets, sidewalks, curbs, gutters, lawns and alleys.
- Clean culverts, help service equipment, sweep and mop floors, load and unload boxes, supplies and materials. Mix, pour and smooth concrete and remove forms.
- Prepare surfaces for painting, mix and apply paint.
- Assist as a helper on power driven snow removal equipment.
- Operate on occasion the following equipment in the performance of public works maintenance, construction or repair: Tandem Truck Sander Truck, Street Sweeper, Garbage Truck, Front End loader, Backhoe, Grader, Oshkosh Plow, Snow Blower, Sewer Rodding Machine and Vibratory Roller.
- Perform a variety of manual labor tasks and serve as utility person to be assigned where needed.
- Perform any other work as may be required by the City

MINIMUM QUALIFICATIONS FOR EMPLOYMENT

- Knowledge of work methods, practices and procedures involved in a variety of construction, maintenance and repair activities.
- Knowledge of the operation of power driven equipment and tools.
- Knowledge of the standard practices and procedures used in the operations of special automotive and power driven equipment used in public works or related construction, maintenance and repair activities.
- Knowledge of State and local traffic laws, ordinances and practices involving the operation of various kinds of special automotive equipment and power driven tools and machinery used in public works activities.
- Ability to operate various types of automotive and power driven equipment skillfully and safely and in accordance with standard practices and procedures.
- Ability to work effectively with other employees.
- Familiarity with streets and other locations in the City.
- Must have a high school diploma or the equivalent.
- Possess a motor vehicle operator's CDL license.

PHYSICAL AND COGNITIVE REQUIREMENTS

- Ability to read, hear, understand and follow oral and written instructions.

- Ability to walk, climb, lift and perform heavy manual labor for extended periods in all types of weather and under a variety of working conditions.
- Physically active and strong; show mechanical aptitude.
- Pass a mandatory MDOT physical and CDL drug/alcohol screening test.

DESIRABLE QUALIFICATIONS FOR EMPLOYMENT

- One (1) year or more of technical school or college.
- Recent experience in the operation of special automotive or power driven equipment, or the construction trades.