

Corrected date

AGENDA

CITY OF BESSEMER Recreation Commission

Special meeting of the City of Bessemer Recreation Committee to be held in the City Council Chambers at 411 S Sophie St on Thursday, December 13th, 2021 at **5:30 p.m.**

To leave a voicemail to the city council which will be played back at the parks and rec meeting during public comment, please call city hall at 906-663-4311 and press 107.

CALL TO ORDER

BOARD MEMBERS: Olsen, Coleman, Longhini, Jackovich

ROLL CALL

APPROVAL OF MINUTES:

BUSINESS ITEMS:

1)

ITEM	Description	Responsible Party	Action Steps
Little Libraries			Notices have been served
Gaga Pit			Waiting for Spring 2022
Trailhead	See below		
Bluff Valley Park			
Iron Belle Trail			
Ethnic Commons			
Downtown Lots			
Barber Field			
In-town vacant lots			
Others?			

2) Trailhead

- a. Update on design/ determine costs
- b. Public Meeting at City Council
- c. Total Fundraised
- d. Potential Bench from American Legion and Women's Club
- e. Grant Comparisons

3) Year End Report

PUBLIC COMMENT

Adjourn

Next meetings: Thursday, January 6th, 2022

**A Regular Meeting for the Parks and Recreation Committee
was held on November 4th, 2021
at 5:30 PM at City Hall.**

The meeting was called to order at 5:30.

Present: Longhini, Jackovich, Olsen, Kryshak

Absent:

Longhini made a motion to accept both sets of minutes. Kryshak seconded it. It passed unanimously.

The board discussed the little libraries

The board decided to have a ribbon cutting ceremony with the trailhead. We will contact the newspapers, Channel 6, Channel 3 out of Duluth, and post it on facebook and the city's website. The trailhead will be permanently advertised on the city's website and we will inform Western UP CVB and Travel Ironwood.

The board was updated on the design. There will be a public hearing at the City Council.

At public comment it was noted that some children are using the skateboard park.

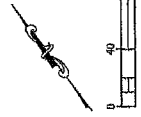
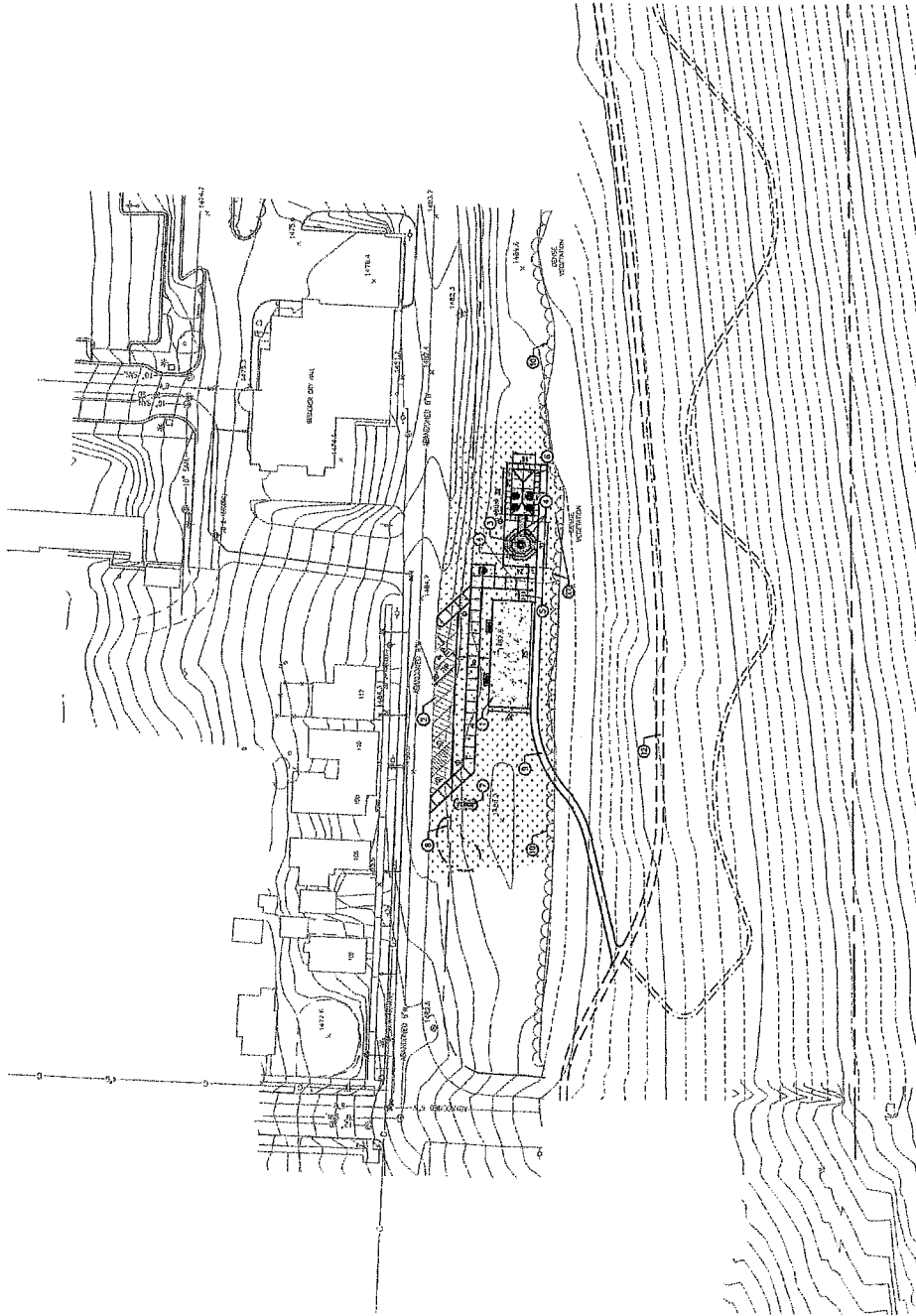
Jackovich made a motion to adjourn the meeting at 5:47. Kryshak seconded it. It passed unanimously.

SITE IMPROVEMENT LEGEND

- PROPERTY LINE
- PERMEABLE PAVEMENT
- PERMEABLE SURFPAV
- TUFF JURN
- ADA ACCESSIBLE PAVING TABLE
- BENCH
- UTER RECEPTAL
- SITE LIGHTING

SITE IMPROVEMENT KEY

- BIKE PARKING SIGN
- PAVING LOT
- PERMEABLE PAVED POND WITH FROGHT
- SKY WALL
- BIKE RACK
- PHALOD
- MONUMENT SIGN AND LANDSCAPING
- RAIN GARDEN LOCATION (APPROXIMATE)
- CONNECTION TRAIL TO POND-BELLE
- EXISTING TREE LINE
- SEPARATE TREE PLANTING
- EXISTING NON-BELLE TRAIL



Est. costs after a few items were removed

Bessemer Trailhead

PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST

12/8/2021

Program Element	Qty	Unit of Measure	Est. Unit Cost	Total
Mobilization, Max	1	lsun	\$ 13,215.00	\$ 13,215.00
Permits (includes \$1,300 DNR access permit)	1	lsun	\$ 2,000.00	\$ 2,000.00
Site Clearing	0.6	ac	\$ 10,000.00	\$ 6,000.00
Site Preparation and Excavation	2,500	syd	\$ 5.00	\$ 12,500.00
SESC	1	lsun	\$ 2,500.00	\$ 2,500.00
New Electric Service	1	lsun	\$ 10,000.00	\$ 10,000.00
New Gas Service	1	lsun	\$ 2,500.00	\$ 2,500.00
New Water Service	1	lsun	\$ 3,500.00	\$ 3,500.00
New Sewer Service	1	lsun	\$ 18,000.00	\$ 18,000.00
Pavilion (32'x16' laminated wood gable, 4" concrete slab, steel columns, metal roof, electrical outlets, ADA Washrooms with changing pad stations)	512	sft	\$ 250.00	\$ 128,000.00
Pavilion Washroom Automatic Locks	2	ea	\$ 700.00	\$ 1,400.00
Parking Lot Paving	30	tons	\$ 120.00	\$ 3,600.00
Parking Lot Aggregate Base	200	syd	\$ 15.00	\$ 3,000.00
Plaza - Permeable Decorative Paving	770	sft	\$ 20.00	\$ 15,400.00
Sidewalks	2,700	sft	\$ 5.00	\$ 13,500.00
Gravel Pathways	1,800	sft	\$ 3.00	\$ 5,400.00
Bike Park/Ice Rink (concrete slab only)	2,300	sft	\$ 5.00	\$ 11,500.00
Site Furnishings	1	lsun	\$ 10,000.00	\$ 10,000.00
Lighting (pole lights)	1	lsun	\$ 7,500.00	\$ 7,500.00
Monument Sign	1	lsun	\$ 5,000.00	\$ 5,000.00
Landscaping/Restoration	1	lsun	\$ 5,000.00	\$ 5,000.00
Sub-Total less Permits and Mobilization				\$ 264,300
20% Design and Construction Contingency				\$ 52,860
A&E Professional Services (Design, Bidding and Construction Phase Services)				\$ 31,716
Total				\$ 364,991

$20\% = 72,816$
 $26\% = 94,664$

City of Bessemer Parks and Recreation Committee

2021 Annual Report

The City of Bessemer's Parks and Recreation Commission is comprised of five members who meet monthly on the 1st Thursday at 5:30 at City Hall. A typical meeting consists of review of the previous meetings minutes, public hearings, any new or old business, any communications, and reports from staff regarding development or any programs the City is involved, and finally a call to the public, and member's comments.

Parks and Rec Commission members include: Rob Coleman (council representative), Cheryl Olsen (Chair), Eric Longhini, and Trevor Jackovich (vice chair).

Each member received training on the roles and responsibilities of Parks and Recreation Commission members including the open meetings act.

This year the commission spent much time reopening bathrooms at Bluff Valley Park and fundraising for a trailhead.

Meeting dates and summaries

January 13th, 2021

The board elected the chair and vice chair. The board received training on the social media policy, preparing for meetings, working with the public, open meeting act, freedom of information act, conflict of interest, and board duties vs staff duties. The board discussed the little libraries and gaga pit. The board brainstormed their activities for the year.

February 4th, 2021

The board worked on the locks on the bathrooms at Bluff Valley Park and worked on the trailhead project.

March 4th, 2021

The board continued to work on locks for the bathrooms at Bluff Valley Park, little libraries, and pickleball courts.

April 1st, 2021

The board extensively reviewed the trailhead plans and worked on the Bluff Valley Park bathrooms.

May 6th, 2021

The board decided to hold off on the gaga pits until the price of lumber goes down. The board worked on the trailhead project. The board approved a cleaning crew for the bathrooms.

June 3rd, 2021

Discussed the little libraries and the trailhead.

August 10th, 2021

The board worked on the little libraries and the trailhead.

September 2nd 2021

The board worked on the little libraries and the trailhead. They also approved the Bessemer Area Historical Society installing a kiosk window at the future pavilion.

October 7th, 2021

The board discussed crime prevention for the trailhead and walked around the proposed location of the trailhead and made alterations.

November 4th, 2021

The Board discussed the methods of informing people of the new trailhead once built.

	EDA Grant	DNR Grant
App deadline	Jan 31st	1-Apr
Fundraising Deadline	Jan 31st	1-Oct
Match Required percentage	20%	26%
Amount of Match	\$ 72,818.00	\$ 94,664.00
Amount Raised	\$78,879	\$78,879
Upfront costs	NEPA*	\$0
Timeline	Construction 2023	Construction 2023
Amount of work still required	High	Moderate
<p>*Required to do basic NEPA and Economic Impact Study. Already did Econ impact study. NEPA may be able to be done in house.</p>		