

AGENDA

REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
TO BE HELD IN THE COUNCIL CHAMBERS AT CITY HALL
ON MONDAY, MAY 9TH, 2022 AT 6:00 PM

To leave a voicemail to the city council which will be played back at the city council meeting during public comment, please call city hall at 906-663-4311 and press 107.

CALL TO ORDER

COUNCIL MEMBERS: Zak, Kryshak, Nelson, Tirpik, Coleman

PLEDGE OF ALLEGIANCE – ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENT ON AGENDA ITEMS

PRESENTATIONS

- 1) Tim Collins – Road Program

CONSENT AGENDA

- 1) Approval of Minutes – City Council Regular Meeting, April 25th, 2022

DOCUMENTS AND CORESPONDENCES

CLAIMS

- 1) General Fund
- 2) Major Street Fund
- 3) Local Street Fund
- 4) Water Utility Fund
- 5) Sewer Utility Fund
- 6) DDA Fund

OLD BUSINESS:

- 1) Charter Amendment
- 2) Galena Storm Sewer Area

NEW BUSINESS:

- 1) Add Samantha Dorr to bank accounts

REPORTS:

- 1) City Manager Report
- 2) DPW Report

PUBLIC COMMENT:

ADJOURN – City Council Meeting

****NOTE:** All matters listed under the heading **CONSENT AGENDA** are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the **CONSENT AGENDA** and considered separately under **NEW BUSINESS.****

**A REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
WAS HELD IN PERSON IN THE COUNCIL CHAMBERS AT CITY HALL
ON MONDAY, APRIL 25TH, 2022 AT 6:00 P.M. CST**

Mayor Pro-Term Coleman called the meeting to order at 6:00 P.M.

ROLL CALL: Present – Kryshak, Nelson, Tirpik, Coleman.
Absent – Zak

THESE MEMBERS CONSTITUTE A QUARUM

AGENDA

It was moved by Nelson and supported by Tirpik to approve the agenda with the addition of item #3: Galena Street Sewer Project under Old Business.

A vote was then taken AYES – Tirpik, Coleman, Kryshak, Nelson; NAYS – None. **MOTION CARRIED.**

**PUBLIC COMMENT
ON AGENDA ITEMS**

None.

PUBLIC HEARINGS

**ORDINANCE NO.
382 WINTER PARKING**

It was moved by Kryshak and supported by Nelson to open the public hearing on Ordinance NO. 382 Winter Parking.

~~A roll call was then taken: AYES – Tirpik, Coleman, Nelson, Kryshak; NAYS – None. **MOTION CARRIED**~~

There was little discussion amongst the council and the general public.

It was moved by Nelson and supported by Tirpik to close the public hearing on Ordinance NO. 382 Winter Parking.

A vote was then taken: AYES – Coleman, Kryshak, Nelson, Tirpik; NAYS – None. **MOTIN CARRIED**

**BUDGET HEARING
FISCAL YEAR 2022/23**

It was moved by Kryshak and supported by Nelson to open the public hearing on the Budget Hearing of Fiscal Year 2022/23.

A vote was then taken: AYES – Kryshak, Coleman, Tirpik, Nelson; NAYS – None. **MOTION CARRIED**

No discussion was held regarding the Budget Hearing of Fiscal Year 2022/23.

It was moved by Nelson and supported by Kryshak to close the public hearing on the Budget Hearing Fiscal Year 2022/23.

A vote was then taken: AYES – Coleman, Nelson, Tirpik, Kryshak; NAYS - None
MOTION CARRIED

**VARIANCE REQUEST
V-22-01, JACKOVICH**

It was moved by Kryshak and supported by Nelson to open the Variance Request V-22-01, Jackovich.

A vote was then taken: AYES – Tirpik, Coleman, Nelson, Kryshak; NAYS – None. **MOTION CARRIED**

It was moved by Kryshak and supported by Tirpik to close the public hearing on the Variance Request V-22-01, Jackovich.

A vote was then taken: AYES: Tirpik, Nelson, Coleman, Kryshak; NAYS – None
MOTION CARRIED

CONSENT AGENDA

It was moved by Kryshak and supported by Nelson to approve Consent Agenda items #1 & #2 as presented.

1. Approval of Minutes-- City Council Regular Meeting – April 11th, 2022
2. Bank Reconciliation – March 2022

A vote was then taken: AYES – Tirpik, Coleman, Kryshak, Nelson; NAYS – None. **MOTION CARRIED.**

**DOCUMENTS AND
CORRESPONDENCE**

None

CLAIMS

It was moved by Kryshak and supported by Nelson that the claims in the amount of \$8,545.66 be allowed as presented and that the City Clerk/Treasurer be authorized to issue checks in payment thereof, as funds become available.

The following claims were presented for consideration and payment:

GENERAL FUND

44 NORTH	726.62
ARAMARK	460.05
BAKER & TAYLOR BOOKS	760.22
EFFICIENCY KINGS LLC	4350.00
HAWKINWS WATER TREATMENT GROUP	695.00
IRON COUNTY MINER	1087.00
MARY JANES FARM	19.95
NORTH COUTNRY WELDING	10.33
QUILL CORPORATION	143.15
SUPERIORLAND LIBRARY COOPERATIVE	20.16
THE COMPUTER DOCTORS	161.50
TRI-STATE BUSINESS SYSTEMS	61.68
WAKEFIELD NEWS/BESSEMER PICK & AXE	50.00

TOTAL \$ 8545.66

TOTAL BY FUND

GENERAL FUND	\$2558.52
SEWER FUND	443.57
WATER FUND	1193.57

A roll call vote was then taken: AYES – Kryshak, Nelson, Tirpik, Coleman; NAYS – None. **MOTION CARRIED.**

ORDINANCE No. 382

It was moved by Kryshak and supported by Nelson to accept the change of Ordinance NO. 382 changing the ordinance end date to April 15th.

A vote was then taken: AYES – Nelson, Tirpik, Coleman, Kryshak; NAYS – None. **MOTION CARRIED.**

**BUDGET HEARING
FISCAL YEAR 2022/23**

It was moved by Kryshak and supported by Nelson to accept the Budget Hearing for the Fiscal Year 2022/23.

A roll call was then taken: AYES – Tirpik, Coleman, Kryshak, Nelson; NAYS – None. **MOTION CARRIED.**

**GALENA STREET
SEWER PROJECT**

It was moved by Kryshak and supported by Tirpik to approve the Galena Street engineering plans and specifications for the engineer in the amount of \$14,900.00.

A roll call was then taken: AYES – Kryshak, Nelson, Tirpik, Coleman; NAYS – None. **MOTION CARRIED.**

It was moved by Coleman and supported by Kryshak to move the money from road funding to the Galena sewer project.

A roll call was taken: AYES, Tirpik, Coleman, Kryshak, Nelson; NAYS – None. **MOTION CARRIED.**

**VARIANCE REQUEST
V-22-01, JACKOVICH**

It was moved by Nelson and supported by Kryshak to grant the variance V-22-01 for Jackovich.

A roll call vote was then taken: AYES – Kryshak, Nelson, Tirpik, Coleman; NAYS – None. **MOTION CARRIED.**

**CAPITAL IMPROVEMENT
PLAN**

It was moved by Kryshak and supported by Nelson to set a public hearing for the Capital Improvement Plan for the next council meeting.

A vote was then taken: AYES – Coleman, Kryshak, Nelson, Tirpik; NAYS – None. **MOTION CARRIED.**

CHARTER CHANGES

It was motioned by Kryshak and supported by Nelson to accept Proposal #1 of our charter amendments.

A roll call was then taken: AYES – Nelson, Tirpik, Coleman, Kryshak; NAYS – None. **MOTION CARRIED.**

It was motioned by Kryshak and supported by Nelson to accept Proposal #2 of our charter amendments.

A roll call was then taken: AYES - Tirpik, Coleman, Kryshak, Nelson; NAYS – None. **MOTION CARRIED.**

It was motioned by Kryshak and supported by Nelson to accept Proposal #3 of our charter amendments.

A roll call was then taken: AYES – Kryshak, Nelson, Tirpik, Coleman; NAYS – None. **MOTION CARRIED.**

It was motioned by Kryshak and supported by Nelson to table Proposal #4 of our charter amendments to get our legal counsels updated verbiage for this proposal.

A roll call was taken: AYES – Nelson, Coleman, Tirpik, Nelson; NAYS – None. **MOTION CARRIED.**

**DWAM PAYMENT
REQUEST: \$10,666.32**

It was motioned by Nelson and supported by Kryshak to accept draw #5 request for DWAM payment in the amount of \$10,666.32.

A roll call was then taken: AYES – Nelson, Tirpik, Coleman, Kryshak; NAYS - None. **MOTION CARRIED.**

REPORTS

It was moved by Nelson and supported by Kryshak to approve the City Manager's Report and replace it on file.

A vote was then taken: AYES – Tirpik, Coleman, Kryshak, Nelson; NAYS – None. **MOTION CARRIED.**

PUBLIC COMMENT

A few residents were present to discuss their thoughts and concerns on:

The proposed concrete work by the DDA for the city.

A note was received from Big snow was rewarded their bid for the race in February and they thanked the city for their support.

The city cleanup days.

ADJOURN 6:55 p.m.

It was moved by Nelson and supported by Kryshak to adjourn.

A vote was taken: AYES – Zak, Tirpik, Coleman, Kryshak, Nelson; NAYS – None. **MOTION CARRIED.**

Adam Zak, Mayor

Jennifer Adams, City Clerk

User: ANN

EXP CHECK RUN DATES 05/10/2022 - 05/10/2022

DB: Bessemer

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 44 NORTH	273.97		
2. 906 WEB STUDIOS	231.00		
3. ARAMARK	307.04		
4. BIG VALLEY FORD, INC.	134.95		
5. C & M OIL COMPANY	1,824.62		
6. CITY OF BESSEMER WATER UTILITY	358.22		
7. COLE HARJU	3,500.00		
8. FABICK TRACTOR CO	323.27		
9. G T C AUTO PARTS INC	596.45		
10. MEL'S CUTS	1,350.00		
11. MEL'S CUTS	500.00		
12. RAPID GRAFIKS	1,475.00		
13. RICKS AUTO & SNOWPLOWS	38.65		
14. SAFETY-KLEEN CORP	280.41		
15. STEIGERS HOME CENTER	447.66		
16. THE COMPUTER DOCTORS	2,721.58		
17. WAKEFIELD NEWS/BESSEMER PICK & AXE	60.00		
18. WANINK'S SALES & SERVICE, INC	15.00		
19. ZARNOTH BRUSH WORKS INC	1,086.40		
TOTAL ALL CLAIMS	15,524.22		

User: ANN
 EXP CHECK RUN DATES 05/10/2022 - 05/10/2022
 BOTH JOURNALIZED AND UNJOURNALIZED

DB: Bessemer
 BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
19954	STEIGERS HOME CENTER	04/29/2022	05/10/2022	24.57	24.57	Open	N
19955	STEIGERS HOME CENTER	04/26/2022	05/10/2022	65.97	65.97	Open	N
19956	STEIGERS HOME CENTER	04/06/2022	05/10/2022	94.54	94.54	Open	N
19957	STEIGERS HOME CENTER	04/04/2022	05/10/2022	17.99	17.99	Open	N
19958	STEIGERS HOME CENTER	04/05/2022	05/10/2022	25.98	25.98	Open	N
19959	STEIGERS HOME CENTER	04/06/2022	05/10/2022	33.98	33.98	Open	N
19960	STEIGERS HOME CENTER	04/07/2022	05/10/2022	14.80	14.80	Open	N
19961	STEIGERS HOME CENTER	04/11/2022	05/10/2022	17.17	17.17	Open	N
19962	STEIGERS HOME CENTER	04/12/2022	05/10/2022	30.96	30.96	Open	N
19963	STEIGERS HOME CENTER	04/19/2022	05/10/2022	19.99	19.99	Open	N
19964	STEIGERS HOME CENTER	04/26/2022	05/10/2022	71.73	71.73	Open	N
19965	STEIGERS HOME CENTER	04/27/2022	05/10/2022	9.99	9.99	Open	N
19966	STEIGERS HOME CENTER	04/29/2022	05/10/2022	19.99	19.99	Open	N
19967	G T C AUTO PARTS INC	04/05/2022	05/10/2022	85.99	85.99	Open	N
19968	G T C AUTO PARTS INC	04/12/2022	05/10/2022	320.02	320.02	Open	N
19969	G T C AUTO PARTS INC	04/14/2022	05/10/2022	21.39	21.39	Open	N
19970	G T C AUTO PARTS INC	04/14/2022	05/10/2022	47.38	47.38	Open	N
19971	G T C AUTO PARTS INC	04/20/2022	05/10/2022	83.93	83.93	Open	N
19972	G T C AUTO PARTS INC	04/27/2022	05/10/2022	37.74	37.74	Open	N
19973	ARAMARK	04/22/2022	05/10/2022	55.59	55.59	Open	N
19974	ARAMARK	04/22/2022	05/10/2022	96.87	96.87	Open	N
19975	ARAMARK	04/29/2022	05/10/2022	55.59	55.59	Open	N
19976	ARAMARK	04/29/2022	05/10/2022	98.99	98.99	Open	N
19977	BIG VALLEY FORD, INC.	04/28/2022	05/10/2022	134.95	134.95	Open	N
19978	CITY OF BESSEMER WATER UTILITY	05/01/2022	05/10/2022	358.22	358.22	Open	N
19979	WAKEFIELD NEWS/BESSEMER PICK & AX	05/26/2022	05/10/2022	60.00	60.00	Open	N
19980	ZARNOTH BRUSH WORKS INC	04/21/2022	05/10/2022	1,086.40	1,086.40	Open	N
19981	COLE HARJU	04/22/2022	05/10/2022	3,500.00	3,500.00	Open	N
19982	WANINK'S SALES & SERVICE, INC	04/29/2022	05/10/2022	15.00	15.00	Open	N
19983	44 NORTH	04/25/2022	05/10/2022	273.97	273.97	Open	N
19984	RICKS AUTO & SNOWPLOW	04/21/2022	05/10/2022	38.65	38.65	Open	N
19985	SAFETY-KLEEN CORP	04/26/2022	05/10/2022	280.41	280.41	Open	N
19986	906 WEB STUDIOS	04/22/2022	05/10/2022	231.00	231.00	Open	N
19987	FABICK TRACTOR CO	04/26/2022	05/10/2022	65.52	65.52	Open	N
19988	FABICK TRACTOR CO	04/25/2022	05/10/2022	6.76	6.76	Open	N
19989	FABICK TRACTOR CO	04/25/2022	05/10/2022	238.31	238.31	Open	N
19990	FABICK TRACTOR CO	04/25/2022	05/10/2022	12.68	12.68	Open	N
19991	MEL'S CUTS	03/01/2022	05/10/2022	1,350.00	1,350.00	Open	N
19992	MEL'S CUTS	05/01/2022	05/10/2022	500.00	500.00	Open	N
19993	RAPID GRAFIKS	02/18/2022	05/10/2022	1,475.00	1,475.00	Open	N
19994	THE COMPUTER DOCTORS	04/27/2022	05/10/2022	332.50	332.50	Open	N
19995	THE COMPUTER DOCTORS	04/27/2022	05/10/2022	156.50	156.50	Open	N
19996	THE COMPUTER DOCTORS	04/27/2022	05/10/2022	1,560.00	1,560.00	Open	N
19997	THE COMPUTER DOCTORS	05/01/2022	05/10/2022	300.00	300.00	Open	N
19998	THE COMPUTER DOCTORS	05/01/2022	05/10/2022	372.58	372.58	Open	N
19999	C & M OIL COMPANY	05/30/2022	05/10/2022	1,824.62	1,824.62	Open	N
Totals:				15,524.22	15,524.22		
# of Invoices: 46				# Due: 46			
# of Credit Memos: 0				# Due: 0			
Net of Invoices and Credit Memos:				15,524.22	15,524.22		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
101	General Fund			8,430.15	8,430.15		
248	Downtown Development Author			6,825.00	6,825.00		
591	Water Fund			269.07	269.07		
--- TOTALS BY DEPT/ACTIVITY ---							
101	City Council/Administration			1,475.00	1,475.00		
172	City Manager			124.19	124.19		
173	General Administration			3,088.50	3,088.50		
215	City Clerk			124.20	124.20		
253	City Treasurer			124.19	124.19		
265	Buildings & Grounds			301.70	301.70		
276	Cemetery			180.05	180.05		
446	Highways & Streets			4,517.54	4,517.54		
570	Production & Pumping			94.54	94.54		
728	Projects and activities			5,350.00	5,350.00		
751	Parks & Recreation			144.31	144.31		

Charter Amendment: Upon a second look, Ray O'dea adjusted the signature requirements to meet the state's guidelines. You can choose to further adjust it as long as it's in the parameters.

CITY OF BESSEMER BALLOT PROPOSAL RESOLUTION

THIS IS TO CERTIFY, that on May 4, 2022, the Bessemer City Council resolved by way of a 5/5 vote to submit the following proposal to the electors at the next regular city election or general state election not earlier than 60 days from now.

**PROPOSAL NO. 4
CITY OF BESSEMER
CHARTER AMENDMENT CHAPTER 12, SECTION 12.9:
Voting Hours**

“SHALL THE TITLE OF SECTION 12.9 BE CHANGED FROM “VOTING HOURS” TO “PETITIONS FOR ELECTIVE OFFICE” AND SHALL SECTION 12.9 ALSO BE AMENDED TO REQUIRE NOT LESS THAN 15 NOR MORE THAN 30 SIGNATURES OF REGISTERED VOTERS ON SAID PETITIONS?”

STATEMENT OF PURPOSE

TO MAKE THE SECTION TITLE CONSISTENT WITH THE PROVISION, WHICH RELATES TO PETITIONS FOR ELECTIVE OFFICE AND ALSO TO MAKE THE SIGNATURE REQUIREMENT CONSISTENT WITH STATE LAW MCL 168.544f, WHICH REQUIRES A MINIMUM OF 9 AND A MAXIMUM OF 30 SIGNATURES.

I, JENNIFER ADAMS, City Clerk hereby certify the above:

By: JENNIFER ADAMS
Its: CITY CLERK

Galena Storm Sewer Area: I made an error at the last meeting. The costs I gave for the Galena Storm at the last meeting were just for phase 1. Please see attached.

Galena Storm Sewer

Total cost with more ditching

Phase 1

1. Mobilization:	\$5,000
2. Excavation for ditch (~1,800 cyds):	\$24,000
3. 36" pipe (108') (conc.):	\$17,500
4. End Sections (4):	\$7,000
5. Aggregate Base:	\$2,000
6. Restoration and SESC:	<u>\$15,500</u>
	\$71,000 Estimate

- Plus \$4,000 contingency
- Plus \$20,900 engineering and inspection
95,900 Phase 1

Phase 2 would be storm along Galena and ditch along S. State Street

1. Mobilization:	\$5,000
2. Excavation for ditch (~150 cyds):	\$2,000
3. 24" pipe (310'):	\$25,000
4. Drive Culverts (2):	\$8,000
5. Restoration and SESC:	<u>\$4,000</u>
	\$44,000 Estimate

Total \$139,900

Total cost less ditching

Phase 1 would be to open cut ditch along the west side of S. Mill Street and the install 36" dia pipe in the City garage area.

1. Mobilization:	\$5,000
2. Excavation for ditch (~1,050 cyds):	\$14,000
3. 36" pipe (370'):	\$59,800
4. End Sections (2):	\$3,500
5. 60" Manhole:	\$8,000
6. Restoration and SESC:	<u>\$9,000</u>
	\$99,300 Estimate

Phase 2 would be storm along Galena and ditch along S. State Street

1. Mobilization:	\$5,000
2. Excavation for ditch (~150 cyds):	\$2,000
3. 24" pipe (310'):	\$25,000
4. Drive Culverts (2):	\$8,000
5. Restoration and SESC:	<u>\$4,000</u>
	\$44,000 Estimate

Engineering: Plans and Specifications for Bidding: \$14,900
Construction Staking and Inspection: \$6,000

Total \$164,200

Set a side Funding: Do note, we've only received about \$31,000 that we haven't spent. The other \$89,334.50 will be received in mid summer 2022.

ARPA: \$75,000 set aside for this. \$31,488.49 set aside for roads

Add Samantha Dorr to bank accounts: Samantha has been with the city for 8 months and has been doing an excellent job. Jenny is working on transitioning more accounts to Incredible Bank so the accounts can be swept into other banks to insure the city's money is insured. As she is doing this, we would like to add Samantha to the bank accounts.

To: Charly Loper: City Manager

From: Neal Nelson: DPW Leadman

Re: Progress Report

Work Completed 3/24-5/4/21

Streets: The DPW has plowed, sanded and cold patched streets, opened ditches, thawed culverts, repaired gravel roads, cold patch streets and cleaned catch basins.

Buildings: The DPW has repaired lights, and doing building repairs, and janitorial work.

Water: The DPW installed meters, read meters, shut offs, locates, clean and repair valve boxes, assist in booster pump up grades, and general water plant operations.

Sewer: The DPW has flushed sewer mains, checked manholes and Miss Dig locates.

Shop: The DPW has repaired equipment and doing preventive maintenance of equipment

Park: Prepare buildings for opening of parks, move benches and tables, repair bridges.

The DPW will be doing building maintenance, Miss Dig locates water system maintenance, equipment repairs, and winter street maintenance.