

Commission Application

Applications can be submitted to the City Managers's office at 411 S Sophie, Bessemer, MI 49911 and by email at jennifer.adams@cityofbessemer.org. They will be brought to the Council for consideration. If appointed, a training will be set up with staff.

Recruitment and Application Process:

1. When an opening occurs on a board or commission, the city manager will post a notice in the newspaper and on the facebook page.
2. Interested applicants will fill out the application and send to the city manager.
3. The application goes to the city council and the council determines if individuals are to be appointed.
4. If an applicant is appointed, they will be notified in writing within a week.

Application for appointment to: _____

Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Describe any experience that led to your desire to serve the community.

Provide a brief biography including any skills and expertise that are specifically applicable to this commission.

Do you agree to attend all meetings to the best of your ability or notify staff if you are unable to do so? _____

Do you agree to abide by the Policies and Procedures Manual for Volunteers available at City Hall? _____

Please Select which committee you are applying for and indicate relevant experience

○ **Downtown Development Authority**

Members must be electors of the city and/or be associated with a business in the DDA district. Experience running a business is preferred but not required. Please check below if you have experience in the following

- New Business Development
- Business Recruitment and Retention
- Marketing and Promotion
- Festival Planning
- Placemaking
- Leadership

○ **Parks and Recreation Commission**

Members must be electors of the city. Experience planning and working with people is preferred but not required. Please check below if you have experience in the following

- Using parks and recreation
- Planning
- Fundraising

○ **Planning Commission**

Members must be electors of the city. Experience planning and working in construction is preferred but not required. Please check below if you have experience in the following

- Construction/ Building
- Planning
- Business Development
- Leadership

- **Gogebic Range Water Authority**

Members must be electors of the city. Experience planning is preferred but not required. Please check below if you have experience in the following

- Public Works
- Planning
- Construction
- Governmental

- **Sewer Authority**

Members must be electors of the city. Experience planning is preferred but not required. Please check below if you have experience in the following

- Public Works
- Environmental issues
- Personnel

- **Civil Service Commission**

Members must be electors of the city. Experience human resources is preferred but not required. Please check below if you have experience in the following

- Human Resources
- Supervising

- **Elected Officials Commission**

Members must be electors of the city. Experience fiscal management is preferred but not required. Please check below if you have experience in the following

- Reading financial statements
- Fiscal management
- Human Resources

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 906-663-4311 if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Signature: _____ Date: _____