

AGENDA

REGULAR MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
TO BE HELD IN THE COUNCIL CHAMBERS AT CITY HALL
ON MONDAY, SEPTEMBER 11TH, 2023 AT 6:00 PM

To leave a voicemail to the city council which will be played back at the city council meeting during public comment, please call city hall at 906-663-4311 and press 107.

CALL TO ORDER

COUNCIL MEMBERS: Zak, Kryshak, Nelson, Tirpik, Coleman

PLEDGE OF ALLEGIANCE – ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENT ON AGENDA ITEMS

CONSENT AGENDA:

- 1) Approval of Minutes – City Council Special Meeting, August 30th, 2023

DOCUMENTS AND CORRESPONDENCES:

CLAIMS:

- 1) General Fund
- 2) Major Street Fund
- 3) Local Street Fund
- 4) Water Utility Fund
- 5) Sewer Utility Fund
- 6) DDA Fund

OLD BUSINESS:

- 1) Clerk/Treasurer Applications

NEW BUSINESS:

- 1) Staff Jobs
- 2) Request from Bessemer Pumpkinfest
- 3) Resolution 2021-26 State Disaster Contingency Fund Grant
- 4) Loan Signature

REPORTS:

- 1) City Manager Report
- 2) DPW Report

PUBLIC COMMENT:

ADJOURN – City Council Meeting

****NOTE:** All matters listed under the heading **CONSENT AGENDA** are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the **CONSENT AGENDA** and considered separately under **NEW BUSINESS.****

**A SPECIAL MEETING OF THE COMMON COUNCIL FOR THE CITY OF BESSEMER
WAS HELD IN PERSON IN THE COUNCIL CHAMBERS AT CITY HALL
ON WEDNESDAY, AUGUST 30TH, 2023 AT 6:15 P.M. CST**

Mayor Zak called the meeting to order at 6:15 P.M.

ROLL CALL: Present – Zak, Nelson, Tirpik
Absent – Kryshak, Coleman

THESE MEMBERS CONSTITUTE A QUARUM

AGENDA Zak added Withdrawal of Letter of Interest to Documents and Correspondence. It was moved by Nelson and supported by Tirpik to approve the Agenda as amended.

A roll call vote was then taken AYES – Zak, Nelson, Tirpik; NAYS – None; Absent – Kryshak, Coleman. **MOTION CARRIED**

**PUBLIC COMMENT
ON AGENDA ITEMS**

None.

CONSENT AGENDA

It was moved by Nelson and supported by Tirpik to approve the Consent Agenda as presented and place on file.

1. Approval of minutes – City Council Regular Meeting – August 14th, 2023
2. Approval of minutes – City Council Special Meeting – August 23rd, 2023
3. June Bank Reconciliation

A roll call vote was then taken: AYES – Nelson, Tirpik, Zak; NAYS – None; Absent – Kryshak, Coleman. **MOTION CARRIED.**

**DOCUMENTS AND
CORRESPONDENCE**

It was moved by Zak and supported by Nelson to accept the email from Kelli respectfully withdrawing her letter of interest. A vote was taken. AYES – Tirpik, Zak, Nelson; NAYS – None; Absent – Kryshak, Coleman. **MOTION CARRIED.**

CLAIMS

It was moved by Nelson and supported by Tirpik that the claims in the amount of \$15,946.714 be allowed as presented and that the City Clerk/Treasurer be authorized to issue checks in payment thereof as funds become available.

The following claims were presented for consideration and payment:

GENERAL FUND

1000 BULBS	163.01
ARAMARK	541.78
BACH MOBILITIES INC	749.00
BAKER & TAYLOR BOOKS	273.99
BESSEMER SMALL ENGINE	62.87
CORE & MAIN	1,253.21
CORE & MAIN	147.00
GOGEBIC COUNTY TREASURER	23.61
HARJU SEPTIC SERVICE	150.00
IRONWOOD DAILY GLOBE	80.00
MELISSA LUPINO	480.76

MELISSA LUPINO	93.87
MICHIGAN SECTION AWWA	145.00
MICRO TECHNOLOGY SERVICES, INC	2,310.00
MIDWEST COLLABORATIVE	2,741.71
QUILL CORPORATION	91.66
SUPERIORLAND LIBRARY COOPERATIVE	1,315.80
UP CONCRETE PIPE CO	1,005.00
UPPER PENINSULA REGION/LIBRARY COOP	2,810.19
VARNUM ATTORNEYS AT LAW	787.25
WAKEFIELD NEWS/BESSEMER PICK & AXE	721.00
TOTAL	\$15,946.71

TOTAL BY FUND

GENERAL FUND	\$12,459.25
DOWNTOWN DEVELOPMENT AUTHORITY	\$787.25
SEWER FUND	\$1,302.00
WATER FUND	\$1,398.21

A roll call vote was taken: AYES – Nelson, Tirpik, Zak; NAYS – None; Absent – Kryshak, Coleman. **MOTION CARRIED.**

CLERK/TREASURER INTERVIEWS

It was moved by Zak and supported by Tirpik to tentatively cancel the Clerk/Treasurer interview and post the Clerk/Treasurer with the corrections to the posting previously discussed and a base salary of \$56,000 negotiable depending on experience and qualifications to be due at the end of the work day on Friday, September 8th, 2023.

A roll call vote was then taken: AYES – Tirpik, Zak, Nelson; NAYS – None; Absent – Kryshak, Coleman. **MOTION CARRIED.**

CITY MANAGER POSTING

It was moved by Tirpik and supported by Nelson to post the City Manager position as open until filled with a base salary of \$70,000 negotiable depending on qualifications and prior experience.

A roll call vote was then taken: AYES – Nelson, Zak, Tirpik; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

DUMP TRUCK UPDATE

Mayor Zak informed the Council that International Trucks are going to start building the truck in October of 2023 and it should get to the City around the middle to end of January 2024. No formal action was taken.

**RESOLUTION 2021-25
COMMUNITY CENTER
GRANT**

It was moved by Nelson to match 10% with the Community Center Grant. She then rescinded that motion before it was seconded.

It was moved by Zak and supported by Tirpik to set \$30,000 out of the general fund towards the Community Center Grant over 3 years.

A roll call vote was then taken: AYES – Nelson, Tirpik, Zak; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

It was moved by Zak and supported by Tirpik to approve Resolution 2021-25.

A roll call vote was then taken: AYES – Zak, Nelson, Tirpik; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

**REQUEST FROM
BESSEMER PUMPKINFES**

It was moved by Nelson and supported by Tirpik to approve the requests from Bessemer Pumpkinfest Committee.

A vote was then taken: AYES – Nelson, Zak, Tirpik; NAYS – None. Absent – Coleman, Kryshak. **MOTION CARRIED.**

USDA WATER DRAW #23

It was moved by Nelson and supported by Tirpik to approve USDA Draw Request #23 in the amount of \$280,739.17.

A roll call vote was then taken: AYES – Tirpik, Zak, Nelson; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

**USDA WASTEWATER
DRAW #23**

It was moved by Nelson and supported by Tirpik to approve USDA Wastewater Draw #23 in the amount of \$241,025.05.

A roll call vote was then taken: AYES – Zak, Nelson, Tirpik; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

**USDA WATER CHANGE
CHANGE ORDER #16**

It was moved by Zak and supported by Tirpik to approve USDA Water Change Order #16 in the amount of \$19,428.00 and to adjust the substantial completion date from September 1st to September 30th.

A roll call vote was then taken: AYES – Nelson, Tirpik, Zak; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

**USDA WASTEWATER
CHANGE ORDER #16**

It was moved by Nelson and supported by Tirpik to approve USDA Wastewater Change Order #16 in the amount of \$197,982.17.

A roll call vote was taken: AYES – Nelson, Tirpik, Zak; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

DWAM DRAW #13

It was moved by Tirpik and supported by Nelson to approve DWAM Draw #13 in the amount of \$4,870.67.

A roll call vote was taken: AYES – Tirpik, Zak, Nelson; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

**GALENA AREA STORM
IMPROVEMENTS FINAL
PAYMENT**

It was moved by Tirpik and supported by Nelson to approve the Galena Area Storm System Improvements final payment in the amount of \$13,563.01.

A roll call vote was taken: AYES – Zak, Nelson, Tirpik; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

**USDA WATER PROJECT
ENGINEERING
AMENDMENT 03**

It was moved by Nelson and supported by Tirpik to approve USDA Water Project Engineering Amendment 03 for \$52,500.00.

A roll call vote was taken: AYES – Zak, Tirpik, Nelson; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

**USDA WASTEWATER
PROJECT ENGINEERING
AMENDMENT 03**

It was moved by Zak and supported by Tirpik to approve USDA Wastewater Project Engineering Amendment 03 for \$47,250.00.

A roll call vote was taken: AYES – Nelson, Tirpik, Zak; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

DWSRF DRAW #11

It was moved by Nelson and supported by Tirpik to approve DWSRF Draw #11 in the amount of \$34,938.00.

A roll call vote was taken: AYES – Zak, Nelson, Tirpik; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

REPORTS

It was moved by Tirpik and supported by Nelson to accept the City Manager's Report and the DPW Report and place them on file.

A vote was taken: AYES – Zak, Kryshak, Nelson, Tirpik, Coleman; NAYS – None. **MOTION CARRIED.**

PUBLIC COMMENT

None.

ADJOURN 7:25 P.M.

It was moved by Tirpik and supported by Nelson to adjourn.

A vote was taken: AYES – Tirpik, Zak, Nelson; NAYS – None; Absent – Coleman, Kryshak. **MOTION CARRIED.**

Adam Zak, Mayor

Samantha Dorr, Secretary

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 44 NORTH	288.72		
2. ARAMARK	359.70		
3. C & M OIL COMPANY	2,542.60		
4. CITY OF BESSEMER WATER UTILITY	603.15		
5. CORE & MAIN LP	641.92		
6. ENERGENECS, INC.	8,657.00		
7. FORSLUND BUILDING SUPPLY, INC	235.96		
8. FRANKLIN SALES AND SERVICE	396.45		
9. G T C AUTO PARTS INC	264.78		
10. HAWKINS WATER TREATMENT GROUP	1,472.12		
11. MID-STATES EQUIPMENT, INC.	412.36		
12. NORTHERN SAFETY CO., INC.	114.24		
13. O'DEA NORDEEN BURINK & PICKENS, PC	517.50		
14. PLUNKETT'S	424.38		
15. QUILL CORPORATION	69.99		
16. STEIGERS HOME CENTER	849.70		
17. THE COMPUTER DOCTORS	935.37		
18. TIZIANI SAND & GRAVEL	22,485.00		
19. TOUCH OF GRAY INTERIORS	720.00		
20. YOURMEMBERSHIP.COM.INC	150.00		
TOTAL ALL CLAIMS	42,140.94		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
21230	HAWKINS WATER TREATMENT GROUP	08/30/2023	09/12/2023	1,472.12	1,472.12	Open	N
21231	NORTHERN SAFETY CO., INC.	08/24/2023	09/12/2023	114.24	114.24	Open	N
21232	MID-STATES EQUIPMENT, INC.	08/29/2023	09/12/2023	412.36	412.36	Open	N
21233	TOUCH OF GRAY INTERIORS	09/01/2023	09/12/2023	720.00	720.00	Open	N
21234	YOURMEMBERSHIP.COM.INC	09/05/2023	09/12/2023	150.00	150.00	Open	N
21235	PLUNKETT'S	08/24/2023	09/12/2023	424.38	424.38	Open	N
21236	FRANKLIN SALES AND SERVICE	08/28/2023	09/12/2023	396.45	396.45	Open	N
21237	O'DEA NORDEEN BURINK & PICKENS, P	08/01/2023	09/12/2023	517.50	517.50	Open	N
21238	THE COMPUTER DOCTORS	07/13/2023	09/12/2023	337.37	337.37	Open	N
21239	THE COMPUTER DOCTORS	07/13/2023	09/12/2023	55.00	55.00	Open	N
21240	THE COMPUTER DOCTORS	07/17/2023	09/12/2023	110.00	110.00	Open	N
21241	THE COMPUTER DOCTORS	07/26/2023	09/12/2023	27.50	27.50	Open	N
21242	ENERGENECS, INC.	07/17/2023	09/12/2023	8,657.00	8,657.00	Open	N
21243	44 NORTH	08/29/2023	09/12/2023	288.72	288.72	Open	N
21244	FORSLUND BUILDING SUPPLY, INC	08/23/2023	09/12/2023	117.98	117.98	Open	N
21245	FORSLUND BUILDING SUPPLY, INC	08/23/2023	09/12/2023	117.98	117.98	Open	N
21246	QUILL CORPORATION	08/16/2023	09/12/2023	69.99	69.99	Open	N
21247	CORE & MAIN LP	08/24/2023	09/12/2023	641.92	641.92	Open	N
21248	ARAMARK	08/25/2023	09/12/2023	113.65	113.65	Open	N
21249	ARAMARK	08/25/2023	09/12/2023	66.20	66.20	Open	N
21250	ARAMARK	09/01/2023	09/12/2023	113.65	113.65	Open	N
21251	ARAMARK	09/01/2023	09/12/2023	66.20	66.20	Open	N
21252	CITY OF BESSEMER WATER UTILITY	09/01/2023	09/12/2023	603.15	603.15	Open	N
21253	G T C AUTO PARTS INC	08/02/2023	09/12/2023	40.39	40.39	Open	N
21254	G T C AUTO PARTS INC	08/11/2023	09/12/2023	61.63	61.63	Open	N
21255	G T C AUTO PARTS INC	08/15/2023	09/12/2023	40.08	40.08	Open	N
21256	G T C AUTO PARTS INC	08/31/2023	09/12/2023	122.68	122.68	Open	N
21257	STEIGERS HOME CENTER	08/22/2023	09/12/2023	79.97	79.97	Open	N
21258	STEIGERS HOME CENTER	08/31/2023	09/12/2023	87.98	87.98	Open	N
21259	STEIGERS HOME CENTER	08/01/2023	09/12/2023	25.77	25.77	Open	N
21260	STEIGERS HOME CENTER	08/02/2023	09/12/2023	20.97	20.97	Open	N
21261	STEIGERS HOME CENTER	08/03/2023	09/12/2023	15.97	15.97	Open	N
21262	STEIGERS HOME CENTER	08/03/2023	09/12/2023	59.98	59.98	Open	N
21263	STEIGERS HOME CENTER	08/07/2023	09/12/2023	30.47	30.47	Open	N
21264	STEIGERS HOME CENTER	08/07/2023	09/12/2023	58.70	58.70	Open	N
21265	STEIGERS HOME CENTER	08/07/2023	09/12/2023	7.59	7.59	Open	N
21266	STEIGERS HOME CENTER	08/08/2023	09/12/2023	9.99	9.99	Open	N
21267	STEIGERS HOME CENTER	08/09/2023	09/12/2023	15.18	15.18	Open	N
21268	STEIGERS HOME CENTER	08/09/2023	09/12/2023	139.00	139.00	Open	N
21269*	STEIGERS HOME CENTER	08/16/2023	09/12/2023	15.58	15.58	Open	N
21270	STEIGERS HOME CENTER	08/16/2023	09/12/2023	23.17	23.17	Open	N
21271	STEIGERS HOME CENTER	08/16/2023	09/12/2023	2.40	2.40	Open	N
21272	STEIGERS HOME CENTER	08/17/2023	09/12/2023	7.19	7.19	Open	N
21273	STEIGERS HOME CENTER	08/18/2023	09/12/2023	105.80	105.80	Open	N
21274	STEIGERS HOME CENTER	08/18/2023	09/12/2023	7.05	7.05	Open	N
21275	STEIGERS HOME CENTER	08/18/2023	09/12/2023	38.98	38.98	Open	N
21276	STEIGERS HOME CENTER	08/30/2023	09/12/2023	97.96	97.96	Open	N
21277	THE COMPUTER DOCTORS	08/31/2023	09/12/2023	323.00	323.00	Open	N
21278	THE COMPUTER DOCTORS	07/05/2023	09/12/2023	82.50	82.50	Open	N
21279	C & M OIL COMPANY	09/01/2023	09/12/2023	2,542.60	2,542.60	Open	N
21281	TIZIANI SAND & GRAVEL	09/07/2023	09/12/2023	22,485.00	22,485.00	Open	N

INVOICE REGISTER REPORT FOR CITY OF BESSEMER
 EXP CHECK RUN DATES 09/12/2023 - 09/12/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
# of Invoices:	51	# Due:	51	42,140.94	42,140.94		
# of Credit Memos:	0	# Due:	0	0.00	0.00		
Net of Invoices and Credit Memos:							
				42,140.94	42,140.94		
* 1 Net Invoices have Credits Totalling: (4.00)							
--- TOTALS BY FUND ---							
101 - General Fund				7,128.48	7,128.48		
202 - Major Street Fund				11,242.50	11,242.50		
203 - Local Street Fund				11,242.50	11,242.50		
248 - Downtown Development Author				251.85	251.85		
590 - Sewer Fund				200.01	200.01		
591 - Water Fund				12,075.60	12,075.60		
--- TOTALS BY DEPT/ACTIVITY ---							
172 - City Manager				150.00	150.00		
173 - General Administration				1,822.28	1,822.28		
265 - Buildings & Grounds				333.46	333.46		
266 - City Attorney				517.50	517.50		
276 - Cemetery				333.87	333.87		
442 - Snow & Ice				22,485.00	22,485.00		
446 - Highways & Streets				3,747.76	3,747.76		
570 - Production & Pumping				10,760.43	10,760.43		
572 - Treatment Plant Operations				114.24	114.24		
573 - Distribution				641.92	641.92		
574 - Customer Accounting				46.66	46.66		
728 - Projects and activities				251.85	251.85		
751 - Parks & Recreation				935.97	935.97		



Bessemer PumpkinFest Committee

**403 Novascone Rd
Bessemer, MI 49911**

September 7, 2023

Dear Mayor Zak and Bessemer City Council Members,

The 43rd Annual Bessemer Pumpkinfest will be held from 9/28 through 10/01/2023. This is a nonprofit event sponsored by the Bessemer Pumpkinfest Committee and is open to the public. We are proud to have a festival that includes a FREE two-day carnival and many other activities and contests that are sponsored at no cost. Lots of prizes and gift cards for local businesses are awarded throughout the festival at various contests. There is something for everyone!

We are requesting a donation from the City of Bessemer to help us offset the cost of the festival. We appreciate your support of community activities and, honestly, we could not have a festival without our selfless volunteers, the support of the city, and the generosity of our local business neighbors.

For a complete list of festival activities, check out our Facebook page: Bessemer Pumpkinfest. Posters and brochures will be delivered to you to have available in the City Offices as soon as received.

Remember to bring your family and friends for a fun-filled weekend. The festival concludes Sunday evening with our traditional Harvest Dinner and raffle drawings.



Donna Frello

Chairperson

Bessemer Pumpkin Festival

RESOLUTION NO. 2021-26

STATE DISASTER CONTINGENCY FUND GRANT RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BESSEMER,

WHEREAS, the City of Bessemer, Michigan, is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

WHEREAS, the City of Bessemer, sustained severe losses of major proportions brought on by the flood resulting in the following conditions: Culvert Failure, Road Washouts

WHEREAS, the City Council certifies that the county Emergency Operations Plan was implemented at the onset of the disaster at Wednesday, April 12, 2023 at 12:30 pm and all applicable disaster relief forces identified therein were exhausted.

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on the City of Bessemer totaling \$413,855.71.

NOW THEREFORE, BE IT RESOLVED that the City Council requests the Governor authorize a grant to the City of Bessemer from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

FURTHERMORE, Jennifer Adams is authorized to execute for and on behalf of the City of Bessemer the application for financial assistance and to provide to the State any information required for that purpose.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Kelli Stutz
Deputy Clerk
City of Bessemer

I hereby certify the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Bessemer, County of Gogebic, State of Michigan, at a regular meeting held September 11, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act

Kelli Stutz
Deputy Clerk
City of Bessemer

To: Jennifer Adams: City Manager

From: Ben Tucker: DPW Leadman

Re: DPW Progress Report

Work Completed 8/25/23-9/8/23

Streets: The DPW has cleaned ditches, cold patched, picked up roadside trash, and cleaned catch basins. DPW cut shoulders, repaired, and graded gravel roads in the Tilden/Burma area. DPW has finished shouldering all new blacktop roads, following the completion of the paving project.

Buildings: The DPW has done building repairs, and janitorial work. DPW continues to rehab the old pump house building in the park.

Water: The DPW continues to install new meters, clean and operate valves, read meters, shut offs, locates, and general water plant operations. DPW continues to locate for contractors, in preparation for the next phase of water main and service replacement.

Sewer: The DPW has checked sewers, Miss Dig locates. DPW has flushed and cleaned out manholes.

Shop: The DPW has repaired equipment and doing preventive maintenance of equipment.

Parks: The DPW has cleaned playground equipment, mowed, weed wacked, and trimmed tree branches.